

Recessed Meeting March 27, 2019  
(Budget Work Session)

The Nash County Board of Commissioners met in a budget work session on Wednesday, March 27, 2019 at 9:30 AM at The Barn, 3405 S. Wesleyan Blvd., Sharpsburg, NC.

Present were Chairman Robbie B. Davis and Commissioners Fred Belfield, Jr., Dan Cone, Sue Leggett, J. Wayne Outlaw, Lou M. Richardson, and Mary P. Wells.

Others present were Amanda Clark, Ken Ripley, Lindell Kay, Stacie Shatzer, Donna Wood, Melanie Eason, Janice Evans, Zee B. Lamb, Vince Durham, and other staff members.

Chairman Davis called the recessed meeting to order and called on Mr. Dan Cone for the invocation.

Mr. Zee B. Lamb, County Manager had discussion with the Board regarding revenues from the Federal Inmates at the Nash County Jail. It was discussed that two-thirds of the revenue would go into the General Fund for operational costs and one-third of the revenue would be designated for repairs and improvements at the Jail.

The Board had discussion and provided feedback to staff on the following Capital/Expansion Requests:

Nash County Budget Work Session  
March 26-27, 2019

PAGE 3

EXPANSION ITEMS FOR CONSIDERATION	REQUESTED	COMMISSIONER RECOMMENDED	ACCOUNT	NOTES
<b>4140 TAX</b>				
VEHICLE- COMPACT SUV (\$22,500 EA)	2	\$45,000	0104140-554000	(1) vehicle for new real property appraiser and (1) for GIS/Addressing fieldwork
<b>SUBTOTAL</b>		<b>\$45,000</b>		
<b>4165 ADMINISTRATIVE BUILDING</b>				
VEHICLE - CREW CAB 4WD TRUCK	1	\$31,300	0104165-554000	vehicle replacement for truck in need of repair (2008 F250 w/ 184,935 miles)
<b>SUBTOTAL</b>		<b>\$31,300</b>		
<b>4260 PUBLIC BUILDINGS</b>				
ELEVATOR REHAB-OLD COURTHOUSE	1	\$130,000	0104260-558000	Old Elevator is beyond useful life, requires frequent maintenance and parts are becoming difficult to secure. Rehabilitation of elevator will improve reliability and serviceability.
PLUMBING REBUILDS - DETENTION FACILITY (N/S)	1	\$112,050	0104260-558000	Sanitary riser issues in the detention facility are significant and new a challenge for maintenance team to repair and/or source parts. Due to the age of the plumbing, the scope of any given repair also tends to expand due to the integrity of the existing piping. Rebuilding the plumbing in the pipe chases in the north/south units will significantly improve this issue and will allow for individual fixtures to be isolated in order to facilitate future maintenance and repairs.
<b>SUBTOTAL</b>		<b>\$242,050</b>		
<b>4261 COUNTY CAPITAL</b>				
P&R SPRING HOPE - REPLACE/REPAIR LIGHTS AT SPRING HOPE ELEMENTARY	1	\$6,800	0104261-562910	Baseball field light poles have several lighting fixtures that need to be replaced or repaired. This is a safety hazard for participants.
<b>SUBTOTAL</b>		<b>\$6,800</b>		
<b>4263 PARKS &amp; REC FACILITY MAINTENANCE</b>				
VEHICLES - FORD F-250 W/ CREW CAB & 4WD (\$31,300 EA)	1	\$31,300	0104263-554000	We are adding more staff and they will need vehicles to drive.
BUNKER RAKE (\$11,000 EA)	1	\$11,000	0104263-555000	Bunker rake will be required at the new golf course for other parks in the county. The current bunker rake is not working.
72 IN MOWER (\$12,252 EA)	1	\$12,252	0104263-554000	We are adding a new park to our park system, as well as more staff. This requires for more equipment.
UTILITY TRAILER (\$3,700 EA)	1	\$3,700	0104263-526500	We will need new trailers for additional trucks
<b>SUBTOTAL</b>		<b>\$60,252</b>		
<b>4170 ELECTION OPERATIONS</b>				
VOTING MACHINES - DS200 TABULATORS (\$4,218 EA)	36	\$151,855	0104170-555004	The current tabulators were built around 14 years ago and purchased in 2005 using RACK 7000L. The software running on the machines was created in 2002. It is recommended that the machines be replaced before the 2020 Presidential Election.
<b>SUBTOTAL</b>		<b>\$151,855</b>		
<b>4211 MIS TECHNOLOGY</b>				
48 PORT HP MANAGED POE SWITCHES (\$3,500 EA)	10	\$35,000	0104211-526500	APPROXIMATELY 30 SWITCHES TO REPLACE. WE WILL REPLACE 10 EACH YEAR FOR THE NEXT 3 YEARS.
KACE ENDPOINT MANAGEMENT SYSTEM	1	\$50,000	0104211-552005	THIS WILL GIVE US THE ABILITY TO MANAGE, SECURE AND SERVICE ALL DEVICES CONNECTED TO OUR NETWORK. PROVIDES INVENTORY AND IT ASSET MANAGEMENT, SOFTWARE LICENSE MANAGEMENT, SECURITY MANAGEMENT, SOFTWARE DISTRIBUTION, COMPUTER IMAGING AND DEPLOYMENT. IF IMPLEMENTED WE WOULD BE ABLE TO ELIMINATE OTHER LINE ITEMS NEXT YEAR (APPROX \$13,250)
CYBER RECOVERY DATA DOMAIN	1	\$63,093	0104211-552005	DATA IS DUMPED IN AND THE VAULT CLOSSES. CYBER ATTACKERS TARGET BACKUPS AS WELL AS OTHER DATA STORAGE TO ENSURE RANDOM DEMANDS ARE MET. THIS IS A CLOSED SYSTEM NOT EXPOSED TO THE NETWORK OR INTERNET.
<b>SUBTOTAL</b>		<b>\$148,093</b>		

4211-4212 IT / PEG				PAGE 4
COMMISSIONERS ROOM AUDIO VISUAL UPGRADE	1	\$48,028	0104211-555000	Upgrade of outdated and technologically for display in Commissioners Room
COMMISSIONERS ROOM AUDIO VISUAL UPGRADE	1	\$50,013	0104212-555000	Upgrade of technologically for broadcasting
<b>SUBTOTAL</b>		<b>\$98,041</b>		
<b>4310 SHERIFF'S OFFICE</b>				
VEHICLES - CHARGERS (\$25,500 EA)	5	\$127,500	0104310-554000	Replacing (5) Chargers with increasing age, mileage, maintenance costs and mechanical issues of current vehicles
EQUIPMENT FOR NEW VEHICLES (\$4,000 EA)	5	\$30,000	0104310-526500	Blue lights, sirens, antennas and push bumpers for each vehicle
VEHICLES - CHARGERS (\$25,500 EA)	2	\$51,000	0104310-554000	New (2) Chargers for two new deputies requested
EQUIPMENT FOR (2) NEW VEHICLES & DEPUTIES (\$25,000 EA)	2	\$50,000	0104310-526500	Blue lights, sirens, antennas and push bumpers for each vehicle; Ballistic Vests, body cameras, taser, holster, hand gun rifle, portable radio, in car camera & printer
UNIFORMS & SUPPLIES	2	\$5,400	0104310-526000/52	Uniforms and supplies for two deputy positions requested
<b>SUBTOTAL</b>		<b>\$263,900</b>		
<b>4330 EMERGENCY COMMUNICATIONS</b>				
VEHICLES- FORD F350 TRUCK 4WD CREW CAB	1	\$31,250	0104330-554000	Replacing vehicles that have transmission and front end issues with one over 100,000 miles and the other over 125,000 miles.
<b>SUBTOTAL</b>		<b>\$31,250</b>		
<b>4375 EMERGENCY MEDICAL SERVICES</b>				
Ambulance Retrofits (\$90,000 EA)	5	\$450,000	0104375-554005	Replacing 5 emergency ambulances with +180,000 miles
VEHICLE - Paramedic SUV	1	\$36,000	0104375-554000	Replace 2006 SUV #1461 with approximately \$275,000 miles, becoming unreliable, excessive wear and costly maintenance.
Laptops (\$4,675 EA)	28	\$130,900	0104375-526500	Replace 5-8 years old, Out of Warranty, frequent costly repairs and down time.
<b>SUBTOTAL</b>		<b>\$616,900</b>		
<b>4380 ANIMAL CONTROL</b>				
VEHICLE - F250	1	\$23,000	0104960-554000	To replace current F250 with over 100,000 miles
ANIMAL BOX	1	\$7,000	0104960-554000	Modification/Move current box to new truck, repairs/repainting of box
<b>SUBTOTAL</b>		<b>\$30,000</b>		
<b>TOTAL OTHER (Items &lt; \$5,000)</b>		<b>\$326,855</b>		
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$1,398,586</b>		
		<b>\$1,725,441</b>		
<b>TOTAL COST OF EXPANSION ITEMS</b>		<b>\$1,725,441</b>		

The Board had discussion and provided feedback to staff on the following FY 2019-20 Position/Salary Adjustment requests.

Nash County  
FY 2019/2020 Position/Salary Adjustment Requests

Department	Employee	Position	RCLS-NEW-IN RANGE Requested Change	TOTAL Request in-range	TOTAL Request reclassification	TOTAL Request new position	TOTAL DEPARTMENTAL REQUEST
<b>HUMAN RESOURCES</b>							
4135 HR	New Position	59 Processing Asst IV	New FT Position at front desk relocated from Home Health			50,243.13	50,243.13
<b>ELECTIONS</b>							
4170 Elections	Board Members	Board Members	RCLS to Stipend payment method		7,320.20		7,320.20
<b>SHERIFF</b>							
4310 Sheriff	Christopher Cary	69 Sergeant	RCLS Position to 76 Captain		3,594.41		
4310 Sheriff	Brandon Jenkins	69 Detective	RCLS Position to 72 Lieutenant		5,313.61		
4310 Sheriff	New Position	65 Civilian Evidence Tech	PT Evidence Tech RCLS to Full Time 66 Civilian Evidence Tech			42,475.39	
4310 Sheriff	New Position	66 Deputy sheriff	New FT Position			55,397.29	
4310 Sheriff	New Position	66 Deputy sheriff	New FT Position			55,397.29	
4310 Sheriff	Jeremy Hardy	72 Lieutenant	New Assume 100% Salary 7/1/19			82,783.13	
4310 Sheriff	Larry Connie & Kimani Stanley	66 Deputy Sheriff	Asset Forfeiture			32,580.45	
4310 Sheriff	New PT Special Projects D.WOOTEN	New PT Special Projects	New \$25/Hr x 16 Hrs/Wk			22,391.20	
4310 Sheriff	OT Pay	OT Pay	New OT Pay in Lieu of Comp Time Accrual			61,175.00	
					8,908.01	352,199.74	361,107.76
<b>JAIL</b>							
4320 Jail	New PT Position (Ronnie Pittman)	PT Detention Ctr	New PT 18 Hr/Wk = 936 Hours			15,961.27	
4320 Jail	ALL JAIL EMPLOYEES	ALL JAIL POSITIONS	In Range 5% Increase All Employees	130,393.00			
				130,393.00		15,961.27	146,354.27
<b>SOCIAL SERVICES</b>							
5510 DSS	Vacant	Pos 4194 57 Processing Asst III	RCLS to 61 Income Maint Caseworker I		6,087.37		
5510 DSS	Vacant	Pos 4195 57 Processing Asst III	RCLS to 61 Income Maint Caseworker I		6,087.37		
5510 DSS	Vacant	Pos 4125 57 Office Asst III	RCLS to 65 Income Maint Caseworker III		13,308.10		
5515 DSS	Charlissa Speight	59 Processing Asst IV	RCLS to 63 Child Support Agent I		1,178.48		
					26,661.31		26,661.31
<b>GENERAL FUND TOTAL</b>				<b>130,393.00</b>	<b>42,889.53</b>	<b>418,404.14</b>	<b>591,686.67</b>
<b>HEALTH</b>							
<b>POSITIONS TRANSFERRED FROM HOME HEALTH</b>							
5110	Betty Hales	56 Comm Health Tech	Transfer from Home Health				
5110	Jynell Stephenson	73 Pub Health Nurse III	Transfer from Home Health				
5120	Roberta Stallings	74 Pub Health Nurse Supervisor I	Transfer from Home Health				
5135/5140	Lisa Strickland	73 Pub Health Nurse III	Transfer from Home Health				
5216	Astrid Gassaway	73 Pub Health Nurse III	Transfer from Home Health				

Chairman Davis called for a break.

Upon reconvening, the Board continued discussion and feedback to staff on the FY 2019-20 Position/Salary Adjustment requests.

The Board had discussion and provided feedback to staff on the following Outside Agency Requests:

### Nash County

#### Funding of Outside Agencies

#### 10 YEAR HISTORY - AGENCIES FUNDED BY NASH COUNTY

	Approves Budget										
	Agency Requested 2019-2020	(including amendments 2018-2019	Actual Funding 2017-2018	Actual Funding 2016-2017	Actual Funding 2015-2016	Actual Funding 2014-2015	Actual Funding 2013-2014	Actual Funding 2012-2013	Actual Funding 2011-2012	Actual Funding 2010-2011	Actual Funding 2009-2010
Tri-County Industries ( d )	42,000	42,000	45,000	42,000	42,000	42,000	41,160	41,160	42,000	42,000	42,000
My Sitters House	10,000	9,200	9,200	9,200	9,200	9,200	9,000	9,800	10,000	10,000	11,000
Beaver Control	4,000	4,000	4,000	4,000	4,000	4,000	54,000	4,000	60,000	60,000	60,000
Nash Arts Council	30,000	30,000	30,000	30,000	30,000	30,000	29,400	29,400	30,000	30,000	30,000
Boys and Girls Club ( e )	40,000	25,000	50,000	25,000	25,000	25,000	24,500	24,500	40,000	25,000	25,000
United Community Ministries	30,000	30,000	30,000	30,000	30,000	30,000	29,400	29,400	30,000	30,000	30,000
Downeast Partnership	10,000	10,000	10,000	10,000	10,000	10,000	9,800	9,800	10,000	10,000	10,000
Boy Scouts	1,000	750	750	750	775	775	760	760	775	775	775
Spaulding Center	50,000	40,000	40,000	40,000	40,000	40,000	39,200	39,200	40,000	40,000	40,000
Christian Fellowship	6,860	6,860	6,860	6,860	6,860	6,860	6,860	6,860	7,000	7,000	7,000
Braswell Memorial Block Grant	129,310	135,344	135,344	130,598	131,397	125,484	124,315	122,214	143,853	136,046	142,148
Braswell Memorial Current Expense	886,521	850,739	850,739	850,739	850,739	850,739	850,739	850,739	868,101	868,101	868,101
Wesley Privette Memorial (Bailey) ( c )	14,420	14,000	14,000	13,500	13,500	13,230	13,230	13,230	13,500	13,500	13,500
Spring Hope ( a )	14,420	14,000	14,000	13,500	21,861	13,230	14,230	13,230	13,500	13,500	13,500
Middlesex	14,420	14,000	14,000	13,500	13,500	13,230	13,230	13,230	13,500	13,500	13,500
Whitakers ( b )	14,420	14,000	14,000	18,500	18,638	8,028	13,230	13,230	13,500	13,500	13,500
Nashville	16,280	14,000	14,000	13,500	13,500	13,230	13,230	13,230	13,500	13,500	13,500
Rocky Mount Wilson Airport	47,857	47,857	47,857	47,857	47,857	47,857	46,900	46,900	47,857	47,857	47,857
Rocky Mount Wilson Airport - Capital/Grant		220,601			14,760						
Hwy 495/17	14,000	14,000	14,000	14,000	14,000						
Carolina Gateway	336,000	322,370	317,717	309,463	311,350	313,346	246,630	283,806	283,806	283,806	283,806
A Touch of the Father's Love	10,000										
Peacemakers	10,000										
United Way Tar River Region	10,000										
	<b>1,743,508</b>	<b>1,858,721</b>	<b>1,861,487</b>	<b>1,822,967</b>	<b>1,806,937</b>	<b>1,554,208</b>	<b>1,538,654</b>	<b>1,523,529</b>	<b>1,638,892</b>	<b>1,616,085</b>	<b>1,623,187</b>

(a) 2014 \$1,000 add'l funding for single card system, 2016 \$8,631 for purchase of new computers at Spring Hope Library  
 (b) 2016 Add'l \$5,000 for Whitakers to pay outstanding utility costs (from FY2015); 2017 Add'l \$5,000 to automate Whitakers Library  
 (c) 2008 Add'l \$6,400 paid to Braswell for automation  
 (d) FY17/18 \$3,000 additional funds for Tri County from Mental Health Funding Line  
 (e) FY17/18 Boys & Girls Club received a \$25,000 Advance to help implementation of the Arc Program in Southern end of Nash County  
 3/28/18 Nash County BOC approved an additional grant funding request for FY2017/2018 funding to Boys & Girls Club. At the end of the grant cycle for the 21st Century Arc Implementation at the southern end of County whether 1.2 or 3 years Nash County will reduce the funding allotment for that year by the \$25,000 we are advancing at this time.

The Board recessed for lunch.

Upon reconvening, the Board continued discussion on the Outside Agency Requests.

Ms. Sandi Vick, Information Technology Director made a presentation to the Board on the Commissioners' Room Audio/Visual Equipment Upgrade.

Chairman Davis called for a break.

Upon reconvening, the Board had discussion and provided feedback to staff on the current Capital Projects and the following five-year Capital Plan for Nash County.

TOTAL COST OF EACH PROJECT BY YEAR

Capital Projects	FUND #	Prior to:	Current Year:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Totals
		FY 2019	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	
<b>GENERAL:</b>									
County Buildings - Courthouse	187	14,000,000							14,000,000
County Buildings - Southern Nash Senior Center	144	1,200,000							1,200,000
County Buildings - Ag Center Project	090		550,725						550,725
County Buildings - Expand Nashville Parking Area	010					85,000			85,000
County Buildings - Replace Boiler Admin Building	010						350,000		350,000
County Buildings - Replace Roof Admin Building	010					320,000			320,000
County Buildings - Detention Facility - Plumbing Rebuild	010			56,250	55,800				112,050
County Building - Sheriff's Office Elevator Rehabilitation	010			180,000					180,000
County Building - Animal Shelter					400,000				400,000
County Building - Nashville Senior Center Expansion	010						500,000	500,000	1,000,000
County Building - Health Facility Expansion	010				2,000,000				2,000,000
County Building - Magistrate	010			35,000					35,000
County Building - Detention Center									-
County Building - Juvenile Probation Office Space	010								-
Technology - High Speed Internet/Broadband	147		340,500	2,031,700					2,372,200
Technology - Commissioners Rm AV Equip Upgrade	010			98,041					98,041
Technology - Electronic Timesheet system	010								-
Public Safety - Radio Project	146		3,200,000						3,200,000
Public Safety - CAD/Records Management Upgrade	010		549,059						549,059
Recreation - Miracle Park	144	2,460,000							2,460,000
Recreation - Miracle Park Bathrooms									-
Recreation - Spring Hope Tennis/BH Resurface	010						150,000		150,000
Airport - T Hangars at RWI Airport	010								-
Airport - Runway Constructions	010		220,601						220,601
Economic Development - Debris Removal	095		416,840						416,840
Economic Development - Elm Street Stormwater	016	1,000,000							1,000,000
Economic Development - Middlesex Shell Building	067	1,700,000							1,700,000
Economic Development - Middlesex Water/Sewer/Road	067		2,061,200						2,061,200
Economic Development - Middlesex Tank and Loop	067		1,514,600						1,514,600
Economic Development - Farmer's Market Parking Lot Expansion	010				100,000				100,000
Schools - Northern Nash Elementary School	037			750,000	19,250,000				20,000,000
Schools - Early College	037		750,000						750,000
<b>Total General</b>		<b>20,360,000</b>	<b>9,603,325</b>	<b>3,100,991</b>	<b>21,805,800</b>	<b>405,000</b>	<b>1,000,000</b>	<b>500,000</b>	<b>56,775,316</b>
<b>Project Costs for Water/Sewer Fund</b>									
Water									
Northern Nash Water System Ph I	162		9,720,900						9,720,900
Northern Nash Water System Ph II	162								-
<b>Total Water/Sewer Project Cost</b>		<b>0</b>	<b>9,720,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,720,900</b>
<b>Project Costs for Solid Waste</b>									
Landfill									
Landfill Expansion	167	668,000							668,000
Convenience Center	166					500,000			500,000
<b>Total Solid Waste</b>		<b>668,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>1,168,000</b>
<b>Total County Projects</b>		<b>21,028,000</b>	<b>19,324,425</b>	<b>3,100,991</b>	<b>21,805,800</b>	<b>905,000</b>	<b>1,000,000</b>	<b>500,000</b>	<b>67,664,216</b>

NOTE: This schedule excludes vehicles & equipment.  
\*Prior to FY 2019 includes approved projects still active during FY2019

The Board had discussion regarding a request by the Sheriff's Office for the Medication-Assisted Treatment (MAT) Program two-year Temporary/Full-Time Social Worker position.

On motion of Mary P. Wells seconded by Fred Belfield, Jr. and duly passed that the Nash County Board of Commissioners approve the submittal of the Medication-Assisted Treatment (MAT) Program Grant for a two-year Temporary/Full-Time Social Worker position, subject to the following conditions:

These are the conditions upon which the Commissioners on the Jail/Sheriff Committee will recommend approval of the MAT grant:

- The hiring process go through HR with the use of NeoGov for posting the position
- There will be a 4 member panel for the interviewing and selection process, One from Jail or Sheriff's Department, and the other three coming from other county Departments, including Human Resources, Administration and Human Services.
- The new staff person will be actively involved with the CARE program
- The new staff person will be actively involved with the Recovery Alliance Center
- The new staff person will be actively involved with the Hope Initiative
- There will be on-going coordination with Trillium
- A county job description will be developed prior to posting of the position
- The chosen candidate will sign an acknowledgement that the position is a Temporary 24 month full time position, with no guarantee of future funding for the position

On motion of J. Wayne Outlaw seconded by Fred Belfield, Jr. and duly passed  
that the meeting adjourn.

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Janice Evans, Clerk  
Nash County Board of Commissioners