

Recessed Meeting March 26, 2019
(Budget Work Session)

The Nash County Board of Commissioners met in a budget work session on Tuesday, March 26, 2019 at 9:30 AM at The Barn, 3405 S. Wesleyan Blvd., Sharpsburg, NC.

Present were Chairman Robbie B. Davis and Commissioners Fred Belfield, Jr., Dan Cone, Sue Leggett, J. Wayne Outlaw, Lou M. Richardson, and Mary P. Wells.

Others present were Amanda Clark, Ken Ripley, Lindell Kay, Stacie Shatzer, Donna Wood, Janice Evans, Zee B. Lamb, Vince Durham, and other staff members.

Chairman Davis called the recessed meeting to order and called on Ms. Mary P. Wells for the invocation.

Vice Chairman J. Wayne Outlaw introduced Mr. Warren Pridgen, owner of meeting venue, The Barn.

Mr. Pridgen provided house rules for use of the facility.

Mr. Zee B. Lamb, County Manager, presented for the Board's consideration a Nash-Rocky Mount Public Schools budget request for an advance of \$800,000.00.

On motion of Dan Cone seconded by J. Wayne Outlaw and duly passed that the Nash County Board of Commissioners approve the request by Nash-Rocky Mount Public Schools for an advance of \$800,000 for the current funding year, subject to the following conditions:

- The \$800,000 advance will be paid back in next year's funding cycle.
- The Department of Public Instruction will be requested by the Board of Education Chairman as well as the Nash County Board of Commissioners Chairman to perform a voluntary audit of the school system's financial condition and include a review of the existing instructional staffing needs, the central office staffing needs and overall evaluation of the school system.
- The School Board Auditor, Dale Smith will perform an audit of Fund Balance currently available in each of the revenue accounts and report directly to the Board of Education and the Board of Commissioners.
- A spending freeze will be placed on the local budget for the current funding year.
- The threat of reducing teacher's pay will not be used in any future budget shortfall situation.
- The Board of Education will expedite the construction for the new elementary school to protect already obtained grant funds by:
 - Having a joint-committee meeting with the Board of Commissioners within 30 days
 - Having the size of the school determined within 60 days
 - Having a site selected within 90 days
 - Having an Architect selected within 120 days

Ms. Stacie Shatzer, Assistant County Manager provided an update and a video to the Board on the Department Head Retreat of January 16 – 19, 2019.

Mr. Lamb presented a recommendation to the Board to appoint Ms. Doris Sumner as Acting Tax Administrator to replace Mr. Jim Wrenn who is retiring the end of March 2019.

On motion of Lou M. Richardson seconded by Fred Belfield, Jr. and duly passed that the Nash County Board of Commissioners approve the appointment of Ms. Doris Sumner as Acting Tax Administrator. The appointment will be effective until the end of the next fiscal year, June 30, 2020.

Chairman Davis called for a break

Upon reconvening, Chairman Davis called on Ms. Donna Wood, Finance Director.

Ms. Wood presented to the Board the End of the Year 2019 Projections/FY 2020 Revenue Projections.

Ms. Wood provided for the Board's consideration updates to the Nash County Fiscal Policy. She advised that no action would need to be taken today.

Ms. Krissy Dubovec, Membership Development Officer, Local Government Federal Credit Union (LGFCU) made a brief presentation to the Board on the services provided by the Local Government Federal Credit Union (LGFCU).

Chairman Davis called for a recess for lunch.

Upon reconvening, Chairman Davis administered the Oath of Office to Ms. Doris Sumner, Acting Tax Administrator.

The following Nash County Department Heads presented the following expansion items for the Board's consideration for FY 2019-2020.

Jim Wrenn	Tax Department
Jonathan Boone	Utilities & Facilities Department
Thomas Gillespie	Parks & Recreation
John Kearney	Board of Elections
Sandi Vic	IT Department
Chief Deputy Brandon Medina	Sheriff's Office
Brian Brantley	EMS
Bill Hill	Human Services

EXPANSION ITEMS FOR CONSIDERATION	REQUESTED	COMMISSIONER RECOMMENDED	ACCOUNT	NOTES
4140 TAX				
VEHICLE - COMPACT SUV (\$22,300 EA)	2	\$45,000	0104140-554000	(1) vehicle for new real property appraiser and (1) for GIS/Addressing fieldwork
SUBTOTAL		\$45,000		
4165 ADMINISTRATIVE BUILDING				
VEHICLE - CREW CAB 4WD TRUCK	1	\$31,300	0104165-554000	vehicle replacement for truck in need of repair (2008 F250 w/ 184,935 miles)
SUBTOTAL		\$31,300		
4260 PUBLIC BUILDINGS				
ELEVATOR REHAB-OLD COURTHOUSE	1	\$130,000	0104260-558000	This Elevator is beyond useful life, requires frequent maintenance and parts are becoming difficult to secure. Rehabilitation of elevator will improve reliability and serviceability.
PLUMBING REBUILDS - DETENTION FACILITY (N/S)	1	\$112,050	0104260-558000	Increasing water issues in the detention facility are significant and new a challenge for maintenance staff to repair and/or source parts. Due to the age of the plumbing, the scope of any given repair also tends to expand due to the integrity of the existing piping. Rebuilding the plumbing in the pipe chases in the north/south units will significantly improve this issue and will allow for individual fixtures to be isolated in order to facilitate future maintenance and repairs.
SUBTOTAL		\$242,050		
4263 COUNTY CAPITAL				
PER SPRING HOPE - REPLACE/REPAIR LIGHTS AT SPRING HOPE ELEMENTARY	1	\$6,800	0104263-562910	Baseball Field light poles have several lighting fixtures that need to be replaced or repaired. This is a safety hazard for participants.
SUBTOTAL		\$6,800		
4263 PARKS & REC FACILITY MAINTENANCE				
VEHICLES - FORD F-250 W/ CREW CAB & 4WD (\$31,300 EA)	1	\$31,300	0104263-554000	We are adding more staff and they will need vehicles to drive.
BUNKER RAKE (\$3,000 EA)	1	\$3,000	0104263-555000	Bunker rake will be needed at the new golf course for other parts in the county. The current bunker rake is not working.
72 IN MOWER (\$11,252 EA)	1	\$11,252	0104263-554000	We are adding a new park to our park system, as well as more staff. This requires for more equipment.
UTILITY TRAILER (\$3,700 EA)	1	\$3,700	0104263-526500	We will need new trailers for additional trucks
SUBTOTAL		\$60,252		
4170 ELECTION OPERATIONS				
VOTING MACHINES - 06200 TABULATORS (\$4,218 EA)	36	\$151,855	0104170-555004	THE CURRENT TABULATORS WERE BUILT AROUND 14 YEARS AGO AND PURCHASED IN 2005 USING HACK TABLE. THE SOFTWARE RUNNING ON THE MACHINES WAS CREATED IN 2002. IT IS RECOMMENDED THAT THE MACHINES BE REPLACED BEFORE THE 2020 PRESIDENTIAL ELECTION.
SUBTOTAL		\$151,855		
4211 MIS TECHNOLOGY				
48 PORT HP MANAGED POE SWITCHES (\$3,500 EA)	10	\$35,000	0104211-526500	APPROXIMATELY 30 SWITCHES TO REPLACE. WE WILL REPLACE 10 EACH YEAR FOR THE NEXT 3 YEARS.
KACE ENDPOINT MANAGEMENT SYSTEM	1	\$50,000	0104211-552005	THIS WILL GIVE US THE ABILITY TO MANAGE, SECURE AND SERVICE ALL DEVICES CONNECTED TO OUR NETWORK. PROVIDES INVENTORY AND IT ASSET MANAGEMENT, SOFTWARE LICENSE MANAGEMENT, SECURITY MANAGEMENT, SOFTWARE DISTRIBUTION, COMPUTER IMAGING AND DEPLOYMENT. IF IMPLEMENTED WE WOULD BE ABLE TO ELIMINATE OTHER LINE ITEMS NEXT YEAR (APPROX \$13,250)
CYBER RECOVERY DATA DOMAIN	1	\$63,093	0104211-552005	DATA IS DUMPED IN AND THE VAULT CLOSURE. CYBER ATTACKERS TARGET BACKUPS AS WELL AS OTHER DATA STORAGE TO ENSURE RANDOM DEMANDS ARE MET. THIS IS A CLOSED SYSTEM NOT EXPOSED TO THE NETWORK OR INTERNET.
SUBTOTAL		\$148,093		
4211-4212 IT/ PBX				
COMMISSIONERS ROOM AUDIO VISUAL UPGRADE	1	\$48,018	0104211-555000	Upgrade of outdated and technologically for display in Commissioners Room
COMMISSIONERS ROOM AUDIO VISUAL UPGRADE	1	\$50,013	0104212-555000	Upgrade of technologically for broadcasting.
SUBTOTAL		\$98,041		
4310 SHERIFF'S OFFICE				
VEHICLES - CHARGERS (\$25,500 EA)	5	\$127,500	0104310-554000	Replacing (5) Chargers with increasing age, mileage, maintenance costs and mechanical issues of current vehicles
EQUIPMENT FOR NEW VEHICLES (\$4,000 EA)	5	\$20,000	0104310-526500	Blue lights, sirens, antennas and push bumpers for each vehicle
VEHICLES - CHARGERS (\$25,500 EA)	2	\$51,000	0104310-554000	New (2) Chargers for two new deputies requested
EQUIPMENT FOR (2) NEW VEHICLES & DEPUTIES (\$25,000 EA)	2	\$50,000	0104310-526500	Blue lights, sirens, antennas and push bumpers for each vehicle; Ballistic Vests, body cameras, laser, holster, hand gun rifle, portable radio, in car camera & printer
UNIFORMS & SUPPLIES	2	\$5,400	0104310-526000/52	Uniforms and supplies for two deputy positions requested
SUBTOTAL		\$263,900		
4330 EMERGENCY COMMUNICATIONS				
VEHICLES - FORD F350 TRUCK 4WD CREW CAB	1	\$31,250	0104330-554000	Replacing vehicles that have transmission and front end issues with one over 100,000 miles and the other over 125,000 miles.
SUBTOTAL		\$31,250		
4375 EMERGENCY MEDICAL SERVICES				
Ambulance Remounts (\$90,000 EA)	5	\$450,000	0104375-554005	Replacing 5 emergency ambulances with +180,000 miles
VEHICLE - Paramedic SUV	1	\$36,000	0104375-554000	Replace 2006 SUV #1461 with approximately \$275,000 miles, becoming unreliable, excessive wear and costly maintenance.
Laptops (\$4,675 EA)	28	\$130,900	0104375-526500	Replace 5-8 years old, Out of Warranty, frequent costly repairs and down time.
SUBTOTAL		\$616,900		
4380 ANIMAL CONTROL				
VEHICLE - F250	1	\$23,000	0104960-554000	To replace current F250 with over 100,000 miles
ANIMAL BOX	1	\$7,000	0104960-554000	Modification/Move current box to new truck, repairs/repainting of box
SUBTOTAL		\$30,000		
TOTAL OTHER (Items < \$5,000)		\$326,855		
TOTAL CAPITAL PROJECTS		\$1,398,586		
		\$1,725,441		
TOTAL COST OF EXPANSION ITEMS		\$1,725,441		

Mr. Lamb provided an update to the Board on the Miracle Park at Coopers (Building/Restrooms, Picnic Shelters, and Signage at the front of the Park).

Chairman Davis called for a fifteen-minute break.

Upon reconvening, Mr. Lamb and the following Nash County Department Heads presented the following Position/Salary Adjustment requests for the Board's consideration for FY 2019-2020.

Bill Hill	Human Services
Anison Kirkland	Human Resources
John Kearney	Board of Elections
Chief Deputy Brandon Medina	Sheriff's Office
Amy Pridgen-Hamlett	Social Services

Nash County FY 2019/2020 Position/Salary Adjustment Requests				TOTAL Request In-range	TOTAL Request reclassification	TOTAL Request new position	TOTAL DEPARTMENTAL REQUEST
HUMAN RESOURCES							
4135 HR	New Position	59 Processing Asst IV	New FT Position at front desk relocated from Home Health			50,243.13	50,243.13
ELECTIONS							
4170 Elections	Board Members	Board Members	RCLS to Stipend payment method		7,320.20		7,320.20
SHERIFF							
4310 Sheriff	Christopher Cary	69 Sergeant	RCLS Position to 76 Captain		3,594.41		
4310 Sheriff	Brandon Jenkins	69 Detective	RCLS Position to 72 Lieutenant		5,313.61		
4310 Sheriff	New Position	65 Civilian Evidence Tech	PT Evidence Tech RCLS to Full Time 66 Civilian Evidence Tech			42,475.39	
4310 Sheriff	New Position	66 Deputy sheriff	New FT Position			55,397.29	
4310 Sheriff	New Position	66 Deputy sheriff	New FT Position			55,397.29	
4310 Sheriff	Jeremy Hardy	72 Lieutenant	New Assume 100% Salary 7/1/19			82,783.13	
4310 Sheriff	Larry Connie & Kimani Stanley	66 Deputy Sheriff	Assume Grant Match from Fund 029 Federal Asset Forfeiture			32,580.45	
4310 Sheriff	New PT Special Projects D.WOOTEN	New PT Special Projects	New \$25/Hr x 16 Hrs/Wk			22,391.20	
4310 Sheriff	OT Pay	OT Pay	New OT Pay in Lieu of Comp Time Accrual			61,175.00	
					8,908.01	352,199.74	361,107.76
JAIL							
4320 Jail	New PT Position (Ronnie Pittman)	PT Detention Ctr	New PT 18 Hr/Wk = 936 Hours			15,961.27	
4320 Jail	ALL JAIL EMPLOYEES	ALL JAIL POSITIONS	In Range 5% Increase All Employees	130,393.00			
				130,393.00		15,961.27	146,354.27
SOCIAL SERVICES							
5510 DSS	Vacant	Pos 4194 57 Processing Asst III	RCLS to 61 Income Maint Caseworker I		6,087.37		
5510 DSS	Vacant	Pos 4195 57 Processing Asst III	RCLS to 61 Income Maint Caseworker I		6,087.37		
5510 DSS	Vacant	Pos 4125 57 Office Asst III	RCLS to 65 Income Maint Caseworker III		13,308.10		
5515 DSS	Charlissa Speight	59 Processing Asst IV	RCLS to 63 Child Support Agent I		1,178.48		
					26,661.31		26,661.31
GENERAL FUND TOTAL				130,393.00	42,889.53	418,404.14	591,686.67
HEALTH							
POSITIONS TRANSFERRED FROM HOME HEALTH							
5110	Betty Hales	56 Comm Health Tech	Transfer from Home Health				
5110	Jynell Stephenson	73 Pub Health Nurse III	Transfer from Home Health				
5120	Roberta Stallings	74 Pub Health Nurse Supervisor I	Transfer from Home Health				
5135/5140	Lisa Strickland	73 Pub Health Nurse III	Transfer from Home Health				
5216	Astrid Gassaway	73 Pub Health Nurse III	Transfer from Home Health				

On motion of J. Wayne Outlaw seconded by Dan Cone and duly passed that the Board go into closed session as permitted by NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege; NCGS 143-318.11(a)(4) for the discussion of matters relating to economic development and the location or expansion of industries or other businesses in the County; and NCGS 143-318.11 (a)(6) to consider the qualifications, competence, fitness and conditions of appointment or conditions of initial employment of a prospective public officer or employee.

During closed session, the Board discussed matters that are subject to the attorney-client privilege between the attorney and the Board and a personnel matter.

On motion of Lou M. Richardson seconded by Fred Belfield, Jr. and duly passed that the closed session adjourn.

On motion of Sue Leggett seconded by J. Wayne Outlaw and duly passed that the meeting recess until Wednesday, March 27, 2019 at 9:30 AM at The Barn, 3405 S. Wesleyan Blvd., Sharpsburg, NC.

Janice Evans, Clerk
Nash County Board of Commissioners