

- A **site plan** is required and must include structure locations, drive, parking area, property lines, easements, decks, pools, wells, springs, existing water lines, underground utilities and other land uses. Locate at least the primary structure with measurements. Environmental Health will attempt to accommodate your proposal in the design of the septic system.
- House or primary structure location must be marked on the property. Location of any other desired improvements (driveway, decks, detached buildings, pools, etc) should also be marked on the property. All property lines must be identified prior to calling for the site evaluation. If owner/agent cannot mark property lines then a licensed surveyor should be hired by owner/agent to identify property lines.
- The site must be made accessible for a complete evaluation. This may require mowing tall weeds in a field or cutting bushes and limbing trees in a forest. If wooded property is cleared, it is important not to disturb existing soil or reshape the property in anyway. Clearing with heavy equipment should only be done in dry conditions. Soil disturbance may cause lots to be unsuitable for a septic system or may require a more expensive system. A permit that has been issued could be revoked due to site disturbance or construction in the area permitted for the septic system.
- Nash County Planning/Zoning or any other applicable planning/zoning authority regulations must be met. It is the owner/agent's responsibility to make sure required setbacks are met.
- Improper identification of property lines or related improper location of improvements on a property may result in rule violations, loss of improvements or other unforeseen complications or expenses. We recommend that a licensed surveyor be consulted. Verify property lines with your contractor before work begins.
- Applications are void and fees are relinquished in 5 years when process is incomplete. Fees are non-refundable once the evaluation begins. If the application is denied, one half of the application fee is refundable.
- The septic system and any other improvements or conditions shall be installed and maintained as indicated on the permit. This permit shall in no way be taken as a guarantee or implied warranty that this septic system will function for any given period of time or that representatives of the Health Department assume any liability for related damages, consequential or direct, which are caused, or which may be caused by malfunctioning of system. Protect your septic system/area from damage (equipment traffic, utility installation, erosion, root intrusion, etc.), do not plumb water treatment discharge to your septic system, protect your system from excess water (ponding rain water, roof runoff, irrigation, etc.). Pump your septic tank to prevent sludge build up. Maintain drainage features on the property.
- Once you have completed the application and prepared the property, call the Environmental Health Specialist (business card provided) between 8:00 and 9:00 a.m. to notify him/her that the property is ready for evaluation.