



Nash County Board of Commissioners

Regular Board Meeting

March 5, 2020

Claude Mayo, Jr. Administration Building

3rd Floor - Frederick B. Cooper Commissioners Room

120 West Washington Street

Nashville, North Carolina

Citizens with disabilities requiring assistance to participate in public meetings should contact the County Manager's office prior to the meeting.

March 2020 Regular Board Meeting

1. Call to Order
Chairman, Robbie B. Davis

2. Invocation
Commissioner Lou Richardson

3. Pledge of Allegiance
Vice Chairman, Wayne Outlaw

4. Approval of Minutes

Regular Meeting Minutes of February 3, 2020 Page 6

Recessed Meeting/Joint Strategic Land Use Planning Page 170
Workshop Minutes of February 11, 2020

Recessed Meeting/Joint Meeting with NRMS Minutes Page 173
of February 19, 2020

5. Resolution to Support Naming the Sunset
Avenue/Interstate 95 Bridge in Memory of Christopher J.
Driver

Resolution Page 174

6. Detention Center Update - Facilities
Jonathan Boone, County Engineer, Director of Public
Utilities and Facilities

7. Speaker from the North Carolina Division of Health
Service Regulation
Steve Lewis, Section Chief

8. Detention Center Update - Operations
Sheriff Keith Stone

9. Public Comment

10. Trillium Health Resources Annual Report for Nash County
Dave Peterson, Senior Regional Director

Summary of Request Page 175

-
11. Severe Weather Preparedness Week March 1-7, 2020
Proclamation
Brent Fisher, Assistant Director Fire/Rescue &
Emergency Management

Summary of Request

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Proclamation

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12. Surplus of Rocky Mount High School Baseball Complex
Jonathan Boone, County Engineer - Director of Public
Utilities and Facilities

Summary of Request

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Supporting Documentation

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13. Utility Easement for Middlesex Corporate Centre
Jonathan Boone, County Engineer - Director of Public
Utilities and Facilities

Summary of Request

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Supporting Documentation

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14. Middlesex Corporate Centre Project Contract Amendment
Jonathan Boone, County Engineer - Director of Public
Utilities and Facilities

Summary of Request

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Supporting Documentation

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-
15. Middlesex Corporate Centre Project Contract Awards
Jonathan Boone, County Engineer - Director of Public
Utilities and Facilities

Summary of Request

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Interoffice Memorandum

Page 210

16. Detention Facility Capital Project Ordinance Amendment #2

Melanie Eason, Assistant Finance Officer

Summary of Request and Amendment Page 216

17. Essential Single Family Rehabilitation Loan Pool - Disaster Recovery - 2017- Grant Project Ordinance Amendment #2

Melanie Eason, Assistant Finance Officer

Summary of Request and Amendment Page 218

18. Essential Single Family Rehabilitation Loan Pool - 2017 - Project Budget Ordinance Amendment #3

Melanie Eason, Assistant Finance Officer

Summary of Request and Amendment Page 220

19. Budget Amendments

Melanie Eason, Assistant Finance Officer

Budget Amendments Page 222

20. Monthly Tax Report

Doris Sumner, Acting Tax Administrator

Summary of Request Page 225

Monthly Tax Report Page 227

21. Tax Refunds

Doris Sumner, Acting Tax Administrator

Summary of Request Page 233

Refund Requests Page 234

22. Establish Date for the Board of Equalization and Review

Doris Sumner, Acting Tax Administrator

Summary of Request Page 236

23. Commissioner Comments

24. Manager's Report
Zee Lamb, County Manager

25. Closed Session

Closed session as permitted by NCGS 143-318.11(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege; and NCGS 143-318.11(a)(4) for the discussion of matters relating to economic development and the location or expansion of industries or other businesses in the County.

26. Recess Meeting Until April 1, 2020 at 9:30AM at the Drake Community Building for the Commissioners' Budget Retreat

**NASH COUNTY BOARD OF COMMISSIONERS RESOLUTION TO SUPPORT
NAMING THE SUNSET AVENUE/INTERSTATE 95 BRIDGE IN MEMORY OF
CHRISTOPHER J. DRIVER**

WHEREAS, Officer Christopher J. Driver served with the Rocky Mount Police Department for five years and five months as a Police Officer; and

WHEREAS, Officer Driver was an honorable and dedicated family man who diligently served his community and the citizens of Rocky Mount and was involved in a tragic automobile accident on June 24, 2018 while responding to a disabled motor vehicle left abandoned in the roadway; and

WHEREAS, Officer Driver succumbed to his injuries on June 24, 2018, becoming the second line-of-duty death in the history of the Rocky Mount Police Department; and

WHEREAS, Officer Driver was raised in Rocky Mount; was a graduate of Rocky Mount High School, where he played varsity football and was a member of the wrestling team; and was a member of Edgemont Baptist Church; and

WHEREAS, the Nash County Board of Commissioners desires to honor the memory of Officer Driver by supporting the request of the Rocky Mount City Council to name the bridge located at Sunset Avenue and Interstate 95 in his honor and memory.

NOW, THEREFORE, BE IT RESOLVED, that the Nash County Board of Commissioners supports the Rocky Mount City Council's request to the North Carolina Department of Transportation to name the bridge located at Sunset Avenue and Interstate 95 in memory of Officer Christopher J. Driver as a way to signify and memorialize his contributions to the citizens of Rocky Mount and the State of North Carolina.

Adopted this 5th day of March, 2020.

ATTEST:

Robbie B. Davis, Chairman
Nash County Board of Commissioners

Janice Evans, Clerk to the Board

**Nash County
Commissioner's Agenda Information Sheet**

Date: March 5, 2019

page 1 of 1
attachments: yes

Item: Trillium Health Resources Annual Report

Initiated By: Dave Peterson, Senior Regional Director

Action Proposed: Accept Annual Report

Description:

Mr. Dave Peterson will present the Trillium Health Resources Annual Report to the Board.

TRILLIUM HEALTH RESOURCES ANNUAL REPORT NASH COUNTY

DAVE PETERSON, MA
SENIOR REGIONAL DIRECTOR

Transforming Lives



TRILLIUM UPDATE

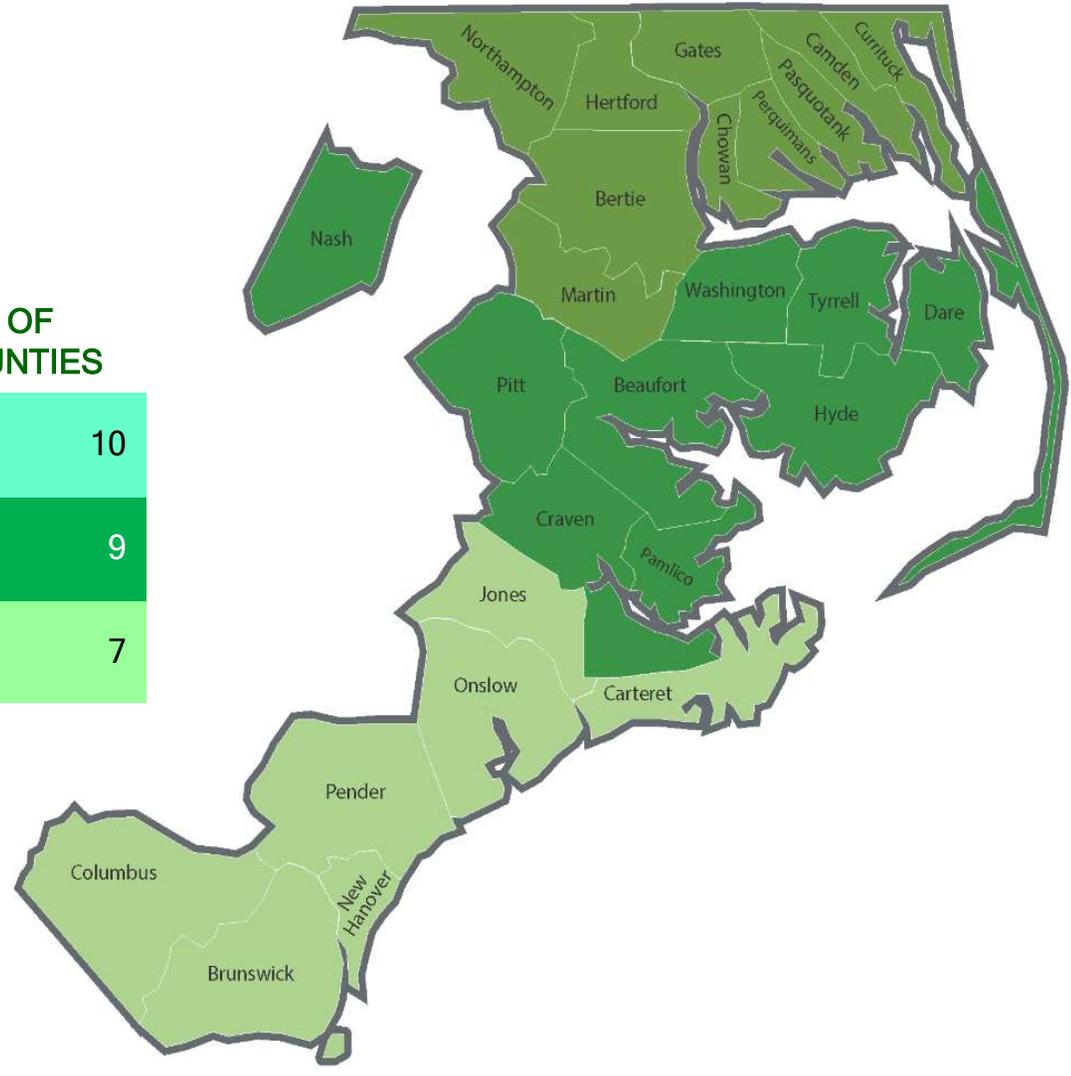
Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

- Who We Are
- Medicaid Transformation Changes
- Insurance company partner
- Organizational changes- call center/contracts/neighborhood connections
- County Data

Who We Are - Numbers

- 26 Counties
- 1,411,829 total population
- 266,000 Medicaid Eligible
- Served almost 57,000 individuals from mild to severe mental health needs
 - 71.4% with MH needs
 - 19.3% with SUD
 - 9.3% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 4,131- Largest County -New Hanover 232,274
- Cover over 12,000 square miles

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	201,477	3,511	10
Central	494,312	4,717	9
Southern	763,679	4,176	7



Medicaid Transformation

- **Standard Plan- 5 companies were awarded**
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- only covers regions 3, 4 and 5
- ❖ **These Plans will be managing the mild to moderate Medicaid behavioral health recipients**

Map of Standard Plan Regions

Managed Medicaid Coverage Regions



Medicaid Transformation continued:

Tailored Plan

- 5-7 Managed Care Organizations- NCACC recommended the current LME/MCO map
- Managing the high risk/high cost individuals with mental health, developmental disabilities and substance use
- Applications due late winter 2020
- Managing the whole person- both physical health and behavioral health

Medicaid Transformation continued

- The original plan had 2 phases
- November 1st 2019, phase 1- was moved to phase 2 -February 2020.
- November 20th, 2019 DHHS suspended the implementation of Medicaid Transformation for Standard Plan Insurance Companies
- They have not put a timeframe on when they will go live
- Tailored Plan will still be applying in late winter, with the potential of going live July 2021

Impact today

- Consumers will remain with the same services with their MCO
- We will still move forward with developing the infrastructure to serve the whole person
- Work towards contracting with pharmacies and primary care services

Organizational changes

- Transition Team
- Dr. Paul Garcia- Utilization Management
- Care Management changes
- Community Development and Member Engagement
- Head of DSS and DJJ
- Network Department Changes

Contracts with primary care and pharmacy's

Funding Changes

- Since Standard Plans will be run by insurance companies, they will be managing a part of the Medicaid dollars
- Tailored plans which cover the higher risk individuals, our PMPM will be higher, but total number served under us will be lower
- Developing a whole person care model to cover costs of the physical issues along with the behavioral health issues
- The 1115 Waiver is required to be cost neutral

Project Updates

- Oxford Houses- 2 - 8 bed facilities in Nash County
- Food Trucks- 2- Located in Hertford and Craven County
- Eat the Rainbow- Healthy eating classes in all counties
- Peloton Bikes- 63 bikes to 19 providers at 55 different locations in our 26 counties
- Naloxone Kits- received in all 26 counties
- CHAT- Mobile App when dealing with crisis- received an award last year

Project Updates Cont.

- Hurricane Response teams in Hyde and Dare counties
- Hope4NC Grant- offers Crisis Counseling after hurricanes
- Chalk About Mental Health day in August- addressing suicide
- Safe Schools/Health Kids- online training on a variety of topics
- OUTreach project- helping foster kids address identity issues in the community
- CIT classes for Law Enforcement
- Mental Health 1st Aid

Consumers served in Nash County

Total Consumers served - 2,920

- Mental Health - 2,296
- Substance Use - 631
- I/DD - 389

Total is unduplicated, since a single individual may receive services in more than one category

QUESTIONS?

Transforming Lives



**Nash County
Commissioner's Agenda Information Sheet**

Date: March 5, 2020

page 1 of 1
attachments: yes

Item: Severe Weather Preparedness Week March 1-7, 2020, Proclamation

Initiated By: Brent Fisher, Assistant Director Fire/Rescue & Emergency Management

Action Proposed: Support the Statewide Severe Weather Preparedness Week.

Description:

March 1-7, 2020 is Severe Weather Preparedness Week in North Carolina. This week the National Weather Service and the North Carolina Department of Public Safety are teaming up to bring this severe weather safety campaign to all of North Carolina's residents. With warmer weather quickly approaching, now is the time to prepare for the severe weather season. If each North Carolina resident would take a few moments this week to learn about severe weather safety and implement a safety plan, then we would all be better off when severe thunderstorms and tornadoes unavoidably strike our state and the likelihood of injury and fatalities caused by severe weather could be minimized.

Schools and government buildings statewide will hold tornado drills Wednesday, March 4, at 9:30 a.m. to practice their emergency plans. Test messages will be broadcast on National Oceanic and Atmospheric Administration weather radios and the Emergency Alert System. All North Carolinians are encouraged to participate in the drill.

Recommendation:

Support the Statewide Severe Weather Preparedness Week Proclamation.

SEVERE WEATHER PREPAREDNESS WEEK MARCH 1-7, 2020 BY THE COMMISSIONERS OF THE NASH COUNTY

A PROCLAMATION

WHEREAS, North Carolina is traditionally an active area for tornados and severe thunderstorms; and

WHEREAS, in 2019 North Carolina experienced 51 tornado touchdowns and the National Weather Service (NWS) in North Carolina issued 158 tornado warnings; and

WHEREAS, in 2019, Nash County experienced Two (2) Tornados, Two (2) Severe Hail Events (One inch or larger), and Six (6) Severe Wind Events (57mph winds and/or wind damage); and

WHEREAS, last year the National Weather Service in North Carolina issued 710 severe thunderstorm warnings and recorded 928 severe thunderstorms with damaging winds; and

WHEREAS, in 2019, Nash County received Five (5) Tornado Watches, Six (6) Tornado Warnings, Ten (10) Severe Thunderstorm Watches, Forty-one (41) Severe Thunderstorm Warnings, and Three (3) Flash Flood Watches; and

WHEREAS, the average warning lead time for tornados was 17 minutes and 64 minutes for flash floods; and

WHEREAS, severe thunderstorms produce hail at least an inch in diameter, 58 mph + winds or can produce a tornado; and

WHEREAS, all thunderstorms produce lightning and strikes are a significant threat in North Carolina. Remember, if you hear thunder roar, go indoors!

WHEREAS, Nash County residents should listen to local radio, television, a weather channel or a National Oceanic and Atmospheric Administration (NOAA) weather radio for information on severe weather; and

WHEREAS, residents should make a family emergency plan with details on how to get to a safe location, contact each other and get back together. Include in the plan the safest locations on their regularly traveled routes; and

WHEREAS, residents should have an emergency supply kit in their homes and vehicles that include a first aid kit, battery-powered radio, flashlight and non-perishable foods, bottled water, sturdy shoes and gloves; and

WHEREAS, Nash County residents, businesses and schools are urged to participate in the statewide tornado drill on Wednesday, March 4th at 9:30 a.m.; and

WHEREAS, Nash County Emergency Management works to inform and educate residents about staying safe when severe weather strikes and ReadyNC.org is available to provide current weather and traffic conditions; and

NOW, THEREFORE BE IT RESOLVED, that the Nash County Board of Commissioners does hereby support the statewide “**SEVERE WEATHER PREPAREDNESS WEEK**” MARCH 1 – 7 in Nash County, and call upon our residents to observe the week with appropriate activities that promote awareness of severe weather and how to stay safe.

This the 5th day of March, 2020.

Robbie B. Davis, Chairman
Nash County Board of Commissioners

ATTEST:

Janice Evans, Clerk to the Board

**Nash County
Commissioner's Agenda Information Sheet**

Date: March 5, 2020

page 1 of 1
attachments: yes

Item:	Surplus of Rocky Mount High School Baseball Complex
Initiated By:	Jonathan L. Boone, PE
Action Proposed:	Approve or Deny

Description:

Shannon Davis, Director of Maintenance with NRMPS, has advised that the Board of Education voted to surplus the former Rocky Mount High School Baseball Complex located at the intersection of Nance Street and South Howell Street in Rocky Mount at their January 2020 meeting. Mr. Davis advises that the NRMPS is offering Nash County the right of first refusal with regards to the disposal of this property. At present, however, this offer only includes the two tracts south of Nance Street (PARID 026339 at 4.5 acres and PARID 027861 at 0.07 acres).

Recommended Action:

Staff is requesting that Commissioners advise with regards to the county's interest or lack of interest in this property so that staff can communicate same back NRMPS.

To: Zee Lamb, County Manager

CC: Stacie Shatzer, Assistant County Manager

From: Jonathan Boone, Director of Public Utilities & Facilities 

Date: February 24, 2020

Subject: Former Rocky Mount High School Baseball Complex

Please see attached for a letter from Shannon Davis, Director of Maintenance with Nash Rocky Mount Public Schools regarding the above referenced property. According to Mr. Davis, the Nash Rocky Mount Board of Education voted to declare the former Rocky Mount High School Baseball Complex located at 605 Howell Street as surplus property at their meeting in January 2020. Based on a subsequent conversation with Mr. Davis, it is my understanding that the property includes parcel identification numbers 026339 (4.5 acres) and 027861 (0.07 acres). The School System also owns a 0.54 acre tract (PARID 033017) across Nance Street immediately to the north of the existing baseball stadium. It is my understanding that it is likely that this parcel will also be declared surplus by the NRMPS School Board at their meeting on Monday, March 2, 2020.

A review of the 4.5 acre parcel where the baseball field is located suggests that the field encroaches onto property owned by the City of Rocky Mount (PARIDs 029067 and 029068). I have attached an aerial of the property for your reference. Based on my conversation with Mr. Davis, it is unclear if a written agreement exists regarding this encroachment and how this situation may be addressed should NRMPS dispose of the property. Mr. Davis has agreed, however, to further research the issue.

As part of the process of disposing of this property, Nash County is being offered the right of first refusal. Although there are several items that may require further clarification, these items are only relevant if Nash County has an interest in the property. To this end, Mr. Davis has requested that this matter be presented to the Nash County Board of Commissioners at their March 2020 meeting for their consideration.

Should you require any additional information regarding this request, please advise.

TO: Jonathan Boone

From: Shannon Davis *SD*

Date: 2-24-2020

Subject: Surplus Property

The Nash- Rocky Mount Board of Education voted in January to declare the property located at 605 Howell Street, also known as the former Rocky Mount High School Baseball Complex, surplus property. The property has 4.54 deeded acres and has a storage building, dugouts with dressing rooms, restroom facilities, and a press box. This property does not reside within the confines of any of our campuses. We are offering the right of first refusal to The Nash County Board of Commissioners. Could you have this item placed on the agenda for the month of March?

Thanks,

Shannon Davis

Shannon Davis

Director of Maintenance, NRMPS



Nash County
Commissioner's Agenda Information Sheet

Date: March 5, 2020

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attachments: yes

Item:	Utility Easement for Middlesex Corporate Centre
Initiated By:	Jonathan L. Boone, PE
Action Proposed:	Approve

Description:

The extension of gravity sewer to serve the Middlesex Corporate Centre and the existing shell building located in the industrial park requires the dedication of a utility easement across an existing tract owned by the county. The permanent utility easement is 8,276 square feet (0.19 acres) and crosses the tract to the east of the existing shell building.

Recommended Action:

Staff is requesting that Commissioners approve dedication of the utility easement and authorize the Chair of the Board of Commissioners and the Clerk to the Board to execute same on behalf of Nash County.

To: Zee Lamb, County Manager

CC: Stacie Shatzer, Assistant County Manager
Mike Phillips, Assistance Public Utilities and Facilities Director

From: Jonathan Boone, Public Utilities and Facilities Director 

Date: February 24, 2020

Subject: Utility Easement for Middlesex Corporate Centre

Please find attached a Deed of Easement required in conjunction with the installation of sanitary sewer to serve the shell building constructed by Nash County at the Middlesex Corporate Centre. In addition to the existing shell building, the proposed sewer will accommodate the development of the property that the county owns immediately to the east of the shell building.

The Public Utilities and Facilities Department recommends approval of this Deed of Easement and requests that the Board of Commissioners authorize the Board Chair to execute same on behalf of Nash County. Should you require any additional information regarding this recommendation, however, please advise.

BRUNNEN ENGINEERING

4
NORTH

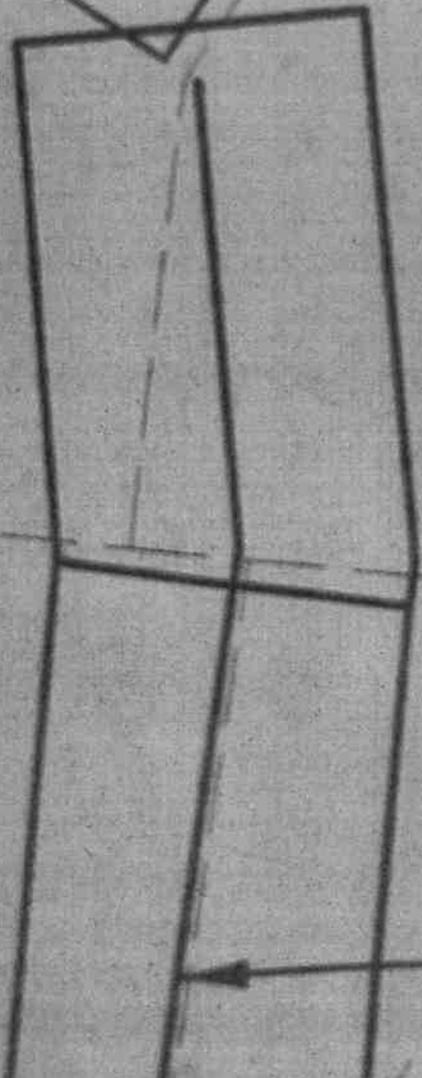
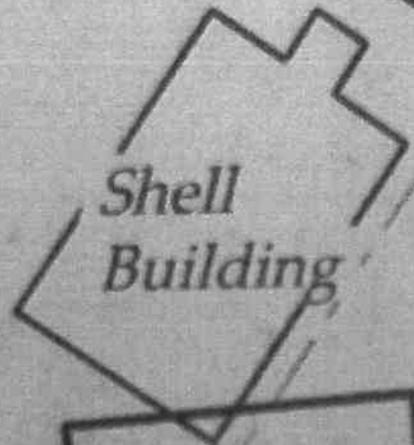
Middlesex Corporate Parkway

C-1.03

Shell
Building

C-2.03

8" SANITARY SE



Prepared by: G. Vincent Durham, Jr.
Battle, Winslow, Scott & Wiley, P.A.
P.O. Box 7100
Rocky Mount, North Carolina 27804

NORTH CAROLINA

NASH COUNTY

DEED OF EASEMENT

Excise Tax: None

Tax Parcel(s): 320923

THIS DEED OF EASEMENT, made this ____ day of _____, 2020, by and between **NASH COUNTY**, a body politic and corporate (herein "Grantor"); and **NASH COUNTY**, a body politic and corporate, whose mailing address is 120 W. Washington Street, Nashville, NC 27856 (herein "Grantee"). The designation Grantors and Grantee as used herein shall include said parties, their heirs, successors and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH

That Grantor, for the sum of Ten (\$10.00) Dollars and other good and valuable consideration paid by Grantee, the receipt and sufficiency of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto Grantee, the perpetual right, privilege and easement of right of way (hereinafter referred to as "Utility Easement") to construct, inspect, enlarge, operate, maintain, repair, improve and reconstruct drainage and utility improvements and facilities, including water and sewer lines and related utilities (hereinafter referred to as "Facilities").

Grantee shall have the right to assign or transfer, without limitation, all or any part of the Utility Easement granted herein. The Utility Easement extends over, under, upon and across certain land of Grantor located in Drywells Township, Nash County, North Carolina, and being more particularly described and shown on those maps entitled, "Utility Easement Plat Prepared for Nash County," dated September 2019 by The Wooten Company, which map is attached hereto as

Exhibit A and incorporated herein by reference.

For the purpose of constructing, inspecting and maintaining the Facilities, the Grantee shall have the right of ingress and egress from the right of way over, upon and across adjoining lands of the Grantor.

All Facilities placed over, under, upon and across the Utility Easement shall remain the property of Grantee. Grantee shall have the right to inspect, remove, repair and improve its Facilities and to make such changes and additions to its Facilities located within the Utility Easement as Grantee from time to time may deem advisable. Upon the completion of the installation of the Facilities, Grantee, its agents or assigns, shall restore the condition of the Grantor's property to its condition prior to the installation in so far as is available and practical considering the nature and location of the Facilities. After any future installation, Grantee, its agents or assigns, shall have the continuing obligation to restore the condition of Grantor's property to its condition immediately existing before the future installation, maintenance or repair in so far as is available and practical considering the nature and location of the Facilities.

Grantee shall at all times have the right to keep the entire area of the Utility Easement clear of all buildings or structures, trees, shrubs, bushes, stumps, roots, undergrowth, or other vegetation as will in its sole judgment interfere with the proper use and function of its Facilities; provided, however, that Grantor, its heirs, successors and assigns, may use the Utility Easement for any purpose not inconsistent with the rights herein acquired by Grantee. It is understood and agreed, however, that Grantee shall have the sole right to use the entire area beneath the surface of the Utility Easement for its Facilities, and Grantor, its heirs, successors and assigns, shall not place or bury wire, line, pipe, drain, culvert, structure, foundation or similar or dissimilar facility in the ground beneath the Utility Easement without the express prior written consent of Grantee.

TO HAVE AND TO HOLD said rights and easements perpetually unto Grantee for the aforesaid purposes.

And the Grantor, for itself, its heirs, successors and assigns, covenants with the Grantee, its successors and assigns, that it is seized in fee of the land across which the Utility Easement is granted and that it has the right to convey the Utility Easement in fee simple, that the same is free and clear of all encumbrances and it will forever defend the Utility Easement herein granted against the lawful claims of all persons.

IN WITNESS WHEREOF, Grantor has caused this instrument to be executed under seal in the manner prescribed by law, as of the day and year first above written.

{Signature and Notary Acknowledgment on Following Page}

GRANTOR:

NASH COUNTY

By: _____ (SEAL)
Robbie B. Davis, Chairman,
Board of Commissioners

ATTEST:

Janice Evans, Clerk to the Board

[CORPORATE SEAL]

STATE OF NORTH CAROLINA
COUNTY OF _____

I, _____, a Notary Public of the aforesaid County and State, do hereby certify that JANICE EVANS came before me this day and acknowledged that she is the Clerk to the Board of Commissioners of NASH COUNTY, a body politic and corporate of the State of North Carolina, and that by authority duly given and as the act of NASH COUNTY, the foregoing instrument was signed in its name by the Chairman of its Board of Commissioners, sealed with its corporate seal, and attested by JANICE EVANS as its Clerk.

Witness my hand and notarial stamp or seal this _____ day of _____, 2020.

Notary Public (signature)

Notary Public (print/type)

My Commission Expires: _____

[NOTARY PUBLIC SEAL/STAMP]

Nash County
Commissioner's Agenda Information Sheet

Date: March 5, 2020

page 1 of 1
attachments: yes

Item:	Middlesex Corporate Centre Project Contract Amendment
Initiated By:	Jonathan L. Boone, PE
Action Proposed:	Approve

Description:

During the design and permitting process associated with the Middlesex Corporate Centre Infrastructure Project, the consultant determined that the right-of-way previously recorded in conjunction with development of the industrial park deviated from the design plans. Additional offsite easements were also required beyond that anticipated when the project scope was developed were required. In order to address these two issues and construct the proposed improvements, additional surveying related efforts were needed to construct the project.

Recommended Action:

Staff is requesting that Commissioners approve the attached amendment (Amendment 2) with The Wooten Company and authorize the Chair of the Board of Commissioners to execute same on behalf of Nash County.

To: Zee Lamb, County Manager

CC: Stacie Shatzer, Assistant County Manager
Mike Phillips, Assistance Public Utilities and Facilities Director

From: Jonathan Boone, Public Utilities and Facilities Director 

Date: February 24, 2020

Subject: Middlesex Corporate Centre Infrastructure Project Contract Amendment

Please find attached Contract Amendment # 2 in conjunction with additional services required in conjunction with the Middlesex Corporate Park Infrastructure Project. The total increase in the contract amount totals \$19,500 and addresses (1) preparation of right-of-way and easement plats necessary to resolve a discrepancy required to construct the roadway and to install the proposed water main and (2) services required in conjunction with additional utility easement plats required for offsite water and sewer construction on the project.

The Public Utilities and Facilities Department recommends approval of this contract amendment and requests that the Board of Commissioners authorize the Board Chair to execute same on behalf of Nash County. Should you require any additional information regarding this recommendation, however, please advise.

**AMENDMENT NO. 2
TO THE
ENGINEERING SERVICES CONTRACT
BETWEEN
NASH COUNTY
AND
THE WOOTEN COMPANY
FOR
MIDDLESEX CORPORATE CENTRE
DATED
JANUARY 7, 2019
TWC PROJECT #2511-DL**

The following Amendment shall become a part of the Contract Agreement.

1. DESCRIPTION OF WORK

As requested for the revisions to the ROW and conservation easement maps for the MCC roadway within the Nash Co. hospital property.

A. The Wooten Company will provide the following additional survey services as related to the MCC roadway improvements.

- Survey existing Middlesex Corporate Parkway right of way line through the property of Nash Hospitals, Inc. and adjoining properties as necessary to marry construction plan right of way line alignment to existing recorded right of way line merge.
- Prepare plat suitable for recording with new right of way line through the Nash Hospitals, Inc. Plat will include 10' temporary construction easement adjacent to both sides of new right of way line and any additional areas needed for roadway construction for current project.
- Compute area of conservation easement affected by new right of way alignment.
- Prepare plat suitable for recording showing adjustments to conservation easement limits necessary to retain square footage of existing conservation easement.
- Datum for plats described above will be same as project datum for infrastructure improvement project currently underway.

B. Provide three (3) additional easement plats for the offsite sewer and water extensions for the project. The original contract had called for up to four (4) easement plats to be provided.

2. FEE ADJUSTMENT –

Adjust SECTION 7.01.A.3.d Basis Services - Basis of Payment/Hourly Rates plus Reimbursable Expenses as follows:

- a. ROW/Construction Plats for Nash Co. Hospital Property.....\$16,500
(increase)
- b. Additional offsite plats for water and sewer.....\$ 3,000
(increase)

The total for Easement Plats shall be increased from \$12,100 to \$31,600

3. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by duly authorized officials, this Agreement in duplicate on the respective dates indicated below.

NASH COUNTY

**LE WOOTEN & COMPANY dba
THE WOOTEN COMPANY**

Robbie B. Davis Date
Chairman of the Board



W. Brian Johnson, PE Date
Vice President 12/17/19

PRE-AUDITED STATEMENT

**This instrument has been pre-audited in a
Manner required by the Local Government
Budget and Fiscal Control Act.**

Finance Officer: _____
Date: _____

**Nash County
Commissioner's Agenda Information Sheet**

Date: March 5, 2020

page 1 of 1
attachments: yes

Item: Middlesex Corporate Centre Project Contract Awards

Initiated By: Jonathan L. Boone, PE

Action Proposed: Approve

Description:

Bids were received for the proposed MCC Infrastructure Improvements on February 4, 2020 and February 19, 2020. Staff is recommending award of Contract 1 in the amount of \$1,791,138 to Bridgepoint Civil, LLC and Contract 2 in the amount of \$1,248,000 to Maguire Iron.

Recommended Action:

Staff is requesting that Commissioners award the construction contracts as recommended and authorize the Chair of the Board of Commissioners and Clerk to the Board to execute contracts on behalf of Nash County once received.

To: Zee Lamb, County Manager
CC: Stacie Shatzer, Assistant County Manager
From: Jonathan Boone, Director of Public Utilities & Facilities 
Date: February 26, 2020
Subject: Recommended Contract Awards for Middlesex Corporate Centre Infrastructure Projects

Bids were opened and publicly read on February 4, 2020 (Contract 1) and February 19, 2020 (Contract 2) in conjunction with the above referenced infrastructure projects. More specifically, this infrastructure includes approximately 3,350 feet of curb and gutter roadway, 8,250 feet of water main, 3,000 feet of sewer main, and a 250,000 gallon elevated water tank to serve the Middlesex Corporate Centre and the shell building constructed by Nash County in 2018. Certified bid tabs compiled by The Wooten Company based on the bids received Recommendation of Award are attached for your reference.

Contract 1 includes all of the roadway construction, water main, and sewer main. Based on the bids received and the recommendation of award provided by The Wooten Company for Contract 1, it is recommended that this contract be awarded to BridgePoint Civil, LLC in the amount of \$1,791,138. This recommendation is based on the base bid received (\$1,385,130) and the inclusion of Add Alternates 1 (350 feet roadway extension at \$53,389), Alternates 2A and 2B (roadway paving for 3,350 linear feet of roadway at \$310,415 and \$35,504), and Alternate 3, Bid Item 1 (temporary pavement markings at \$6,700).

Contract 2 includes the construction of the 250,000 gallon water tank. Based on the bids received and the recommendation of award received from The Wooten Company, it is recommended that this contract be awarded to Maguire Iron in the amount of \$1,248,000. This includes the bid amount for the water tank at \$1,238,000 and Add Alternate 2 (SCADA controls at \$10,000).

It is important to note that both bids received are within budget and within the limits of the funding established by Nash County and the grants received from GoldenLEAF Foundation, NC Department, of Commerce, and Duke Energy. As a result, it is recommended that the Nash County Board of Commissioners approve the recommended awards and authorize the Chair of the Board of Commissioners and the Clerk to the Board to execute the contracts associated with these projects pending review and approval by the North Carolina Department of Environmental Quality.



THE
WOOTEN
COMPANY

February 26, 2020

Mr. Jonathan Boone, P.E.
Nash County Public Utilities
120 W. Washington Street
Suite 2004
Nashville, North Carolina 27856

Re: Recommendation of Award
Middlesex Corporate Centre Infrastructure Improvements
Contract 1 & 2
Nash County, North Carolina
TWC 2511-DL

Dear Mr. Boone:

We have enclosed copies of certified Tabulations of Bid and corresponding bid summaries for bids received on February 4, 2020 (both contracts) for the referenced water system improvement project. A total of eight (8) bids were received on Contract 1 – Utilities and Roadway Infrastructure. BridgePoint Civil, LLC. of Goldsboro, North Carolina submitted the lowest bid in the amount of \$1,385,130.00. Only two (2) bids were received for Contract 2, therefore the bid was re-advertised for February 19, 2020. There were a total of three (3) bids received on Contract 2 – Elevated Water Storage Tank for the re-bid. MaGuire Iron, Inc. of Sioux Falls, South Dakota submitted the low base bid in the amount of \$1,238,000.00.

The low bidders for both contracts are properly licensed to perform the work based on the license information obtained from the NC Licensing Board for General Contractor's web site as attached and submitted qualifications. We are satisfied BridgePoint Civil, LLC. and MaGuire Iron, Inc., be considered qualified and responsible contractors.

It is our understanding that the overall current project budget is sufficient to cover the base bids for the above construction for both contracts, including at least a five (5) percent contingency. Below is a summary of the overall project budget:

120 North Boylan Avenue
Raleigh, NC 27603-1423

919.828.0531
Fax 919.834.3589

www.thewootencompany.com

Funding Source	Road, Water & Sewer	Elevated Tank & 12" Water Line
NC Golden Leaf	\$ 1,250,000.00	
Nash County	\$ 811,200.00	
NC Dept. of Commerce		\$ 1,514,600.00
Duke Energy Grant		\$ 25,000.00
Total	\$ 2,061,200.00	\$ 1,539,600.00
Total Budget (Construction and Eng.)	\$ 3,600,800.00	
Total Engineering	\$ 324,700.00	
Total Construction Budget	\$ 3,276,100.00	

The total of base bids for both contracts equals \$2,623,130.00. Therefore, based upon the total construction budget of \$3,276,100.00, there is \$652,970.00 to consider for alternate bid items. Based upon feedback from the County, we recommend awarding alternates as follows:

Contract 1 Recommended Alternates:

Alternate 1 350 LF of 41' B-B Curb and Gutter Roadway, Stone, Etc. (Bid Items 1-5)	\$53,389.00
Alternate 2A 3,000 LF of New Roadway Asphalt (Bid Items 2 and 3 Only):	\$310,415.00*
Alternate 2B 350 LF of Additional Roadway Asphalt (Bid Items 2 and 3 Only):	\$35,504.00*
Alternate 3 Permanent Thermoplastic Paving Striping (Bid Item 1 Only – Temp Striping)	\$6,700.00**
Total All Contract I Alternates (Recommended)	\$406,008.00

*Note: excludes final 1" asphalt surface course (Alternate 2A and 2B)

**Note: temporary paint striping only due to no final 1" surface course

Adding the base bid amount of \$1,385,130.00 plus \$406,008.00 totals a recommended award amount for Contract 1 of \$1,791,138.00.

Contract 2 Recommended Alternates:

Alternate 2 SCADA Allowance	\$10,000.00
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Adding the base bid amount of \$1,238,000.00 plus \$10,000.00 totals a recommended award amount for Contract 2 of \$1,248,000.00.

Summary of Recommended Award Amounts:

Contract 1 (Roadway, Water and Sewer Utility Infrastructure):	\$1,791,138.00
Contract 2 (250,000 Gallon Elevated Storage Tank, SCADA Allowance):	\$1,248,000.00
Total Recommended Award Value (Includes Recommended Alternates)	\$3,039,138.00

In addition, we compared the recommended bid award amounts outlined above with the respective appropriations from the various funding agencies. As the NC Department of Commerce is funding the elevated storage tank and 12" water line improvements, the \$1,514,600.00 is budgeted for this work. With the Duke Energy Grant appropriated to this budget, the total budget for this work is \$1,539,600.00. The table below shows that the estimated engineering fees related to this work, the base bid for the elevated tank plus Alternate 2 for Contract 2, and the bid items related to the 12" water line and appurtenances from Contract 1 is less than the available funding:

Mr. Jonathan Boone, P.E.
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February 26,2020

Total Budget Available for Elevated Tank, 12" Water Line	\$1,539,600.00
Estimated Engineering Fees (Contract 2, 12" Water Line)	\$ 100,000.00
Subtotal of 12" Water Line Items (Contract 1)	\$ 189,074.00
Contract 2 Base Bid Plus Alternate 2 (SCADA Allowance)	\$ 1,248,000.00
Estimated Remaining Budget	\$ 2,526.00

With the project being within budget and the low bidders properly licensed to complete the work, we recommend accepting the bid for Contract 1 and awarding the contract to BridgePoint Civil, LLC with alternates recommend above. We also recommend the County accept the base bid for Contract 2 plus Alternate 2 and award the construction contract to MaGuire Iron, Inc. These recommendations are contingent upon County Attorney approval of all bid submittals.

Please be aware that Contract 1 must be awarded by May 4, 2020, and Contract 2 must be awarded by May 19,202, without requesting an extension of the bid holding period from the low bidders.

Should you have any questions concerning this recommendation or need additional information please let us know.

Sincerely,

THE WOOTEN COMPANY



Lester V. Lowe, P.E.



David G. Malinauskas, P.E.

Enclosures as Stated

cc: TWC File



2-26-20
Roadway Engineer



2-26-20
utilities Engineer

**BID TABULATION – CONTRACT I
UTILITIES AND ROADWAY INFRASTRUCTURE
MIDDLESEX CORPORATE CENTRE INFRASTRUCTURE IMPROVEMENTS
COUNTY OF NASH, NORTH CAROLINA**

BID DATE/TIME: February 4, 2020 @ 2:00PM

TWC No. 2511-DL

CONTRACTORS	LICENSE NO.	CLASS	BID BOND	ADD 1	ADD 2	ADD 3	TOTAL BID	ALT. 1	ALT. 2 A	ALT. 2 B	ALT. 3 1.	ALT. 3 2.	REMARKS
Barnhill Contracting Co. PO Box 7948 Rocky Mount, NC 27804	3194	UL:UL	✓	✓	✓	✓	\$1,550,405.00	\$51,732.50	\$410,987.50	\$46,970.00	\$4,690.00	\$9,715.00	
BridgePoint Civil, LLC 3733 US Hwy 117N Goldsboro, NC 27530	77634	UL:BLD PU	✓	✓	✓	✓	\$1,444,004.00 \$1,385,130.00	\$53,389.81 \$53,389.68	\$370,195.00	\$42,336.00	\$6,700.00	\$33,500.00	Apparent Low Bidder (Arithmetic Errors)
Central Builders, Inc. 1120 Atlantic Ave Rocky Mount, NC 27801	3680	UL:BLD PU	✓	✓	✓	✓	\$1,920,035.00	\$64,156.23	\$422,625.00	\$48,300.00	\$7,370.00	\$18,425.00	
E.L.J., Inc. 133 Batting Cage Trail Jacksonville, NC 28540	47340	UL:BLD PU	✓	✓	✓	✓	\$1,586,670.00	\$94,550.00	\$575,750.00	\$70,000.00	\$6,700.00	\$13,400	
FSC II, LLC dba Fred Smith Company 701 Corporate Center Dr. Suite 101 Raleigh, NC 27607	43848	UL:BLD H PU (W/S)	✓	✓	✓	-	\$1,780,700.00	\$56,950.00	\$367,500.00	\$21,000.00 \$42,000.00	\$4,690.00	\$10,050.00	(Arithmetic Errors) Did not acknowledge Addendum 3.
Herring-Rivenbark, Inc. 415 Central Avenue Kinston, NC 28504	3937	UL:PU	✓	✓	✓	✓	\$1,999,235.00	\$100,350.00	\$490,000.00	\$56,000.00	\$33,500.00	\$167,500.00	
Jymco Construction 1586 Yelverton Grove Rd. Smithfield, NC 27577	76371	UL:UC	✓	✓	✓	✓	\$2,210,700.15 \$2,210,610.15	\$99,127.25	\$460,477.50	\$58,338.00	\$11,591.00	\$19,296.00	(Arithmetic Errors)
S.T. Wooten Corp-Wilson 3801 Black Creek Rd Wilson, NC 27894	2835	UL:UC	✓	✓	✓	-	\$1,913,129.00	\$71,761.25	\$401,800.00	\$45,920.00	\$4,355.00	\$9,045.00	Did not acknowledge Addendum 3.

This is to certify that the bids tabulated herein were publicly opened and read aloud at 2:00 p.m. on the 4th day of February, 2020, in the 3rd Floor County Commissioners Conference Room of the Claude Mayo Junior Administration Building at 120 W. Washington Street, Nashville, N.C., and that all said bids were accompanied by either a certified check or bidder's bond except as otherwise noted.

THE WOOTEN COMPANY
120 N. Boylan Avenue
Raleigh, NC 27603
License No. F-0115



Lester V. Lowe, P.E.

BID SUMMARY - CONTRACT 1
UTILITIES AND ROADWAY INFRASTRUCTURE
MIDDLESEX CORPORATE CENTRE INFRASTRUCTURE IMPROVEMENTS
COUNTY OF NASH, NORTH CAROLINA

THE WOOTEN COMPANY			LOW BIDDER		Barnhill Contracting		ELJ, Inc.		Fred Smith, Co.		S.T. Wooten, Corp.		Central Builders, Inc.		Herring-Rivenbark, Inc.		Jymco Construction		Average of 3 Low Bids		Average of All Bids	
Bid Date - February 4, 2020 - 2:00 PM			BridgePoint Civil	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
DESCRIPTION	UNITS	TOTAL QUAN	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
1 8" SDR 35 PVC Sewer, 0'-10' Depth	LF	2,050	\$32.00	\$65,600.00	\$40.00	\$82,000.00	\$90.00	\$184,500.00	\$32.00	\$106,600.00	\$46.80	\$95,940.00	\$100.00	\$205,000.00	\$60.00	\$123,000.00	\$41.73	\$85,546.50	\$54.00	\$110,700.00	\$57.82	\$118,523.31
2 8" SDR 35 PVC Sewer, 10'-15' Depth	LF	400	\$43.00	\$17,200.00	\$46.00	\$18,400.00	\$110.00	\$44,000.00	\$67.00	\$26,800.00	\$60.50	\$24,200.00	\$140.00	\$56,000.00	\$80.00	\$32,000.00	\$47.25	\$18,900.00	\$66.33	\$26,533.33	\$74.22	\$29,687.50
3 6" DIP Sewer, 0-10' Depth	LF	720	\$46.00	\$33,120.00	\$65.00	\$46,800.00	\$100.00	\$72,000.00	\$66.00	\$47,520.00	\$59.00	\$42,480.00	\$120.00	\$86,400.00	\$70.00	\$42,000.00	\$60.54	\$27,792.00	\$73.32	\$50,640.00	\$73.32	\$52,788.60
4 16" Steel Encasement Pipe with 8" DIP Gravity Sewer by Dry Bore and Jack (US-264A Crossing)	LF	60	\$413.00	\$24,780.00	\$345.00	\$20,700.00	\$800.00	\$48,000.00	\$400.00	\$24,000.00	\$358.00	\$21,480.00	\$450.00	\$27,000.00	\$265.00	\$15,900.00	\$479.50	\$28,770.00	\$519.33	\$31,160.00	\$438.81	\$26,328.75
5 4' ID Sewer Manhole, 5'-10' Depth	EA	9	\$4,377.00	\$39,393.00	\$3,400.00	\$30,600.00	\$5,000.00	\$45,000.00	\$3,200.00	\$28,800.00	\$2,890.00	\$26,010.00	\$5,200.00	\$46,800.00	\$3,955.00	\$35,595.00	\$4,582.00	\$41,238.00	\$4,259.00	\$38,331.00	\$3,873.00	\$34,857.00
6 4' ID Sewer Manhole, 10'-15' Depth	EA	2	\$6,755.00	\$13,510.00	\$4,200.00	\$8,400.00	\$6,400.00	\$12,800.00	\$4,200.00	\$8,400.00	\$3,760.00	\$7,520.00	\$6,800.00	\$13,600.00	\$5,875.00	\$11,750.00	\$4,582.00	\$9,164.00	\$5,651.67	\$11,303.33	\$5,271.50	\$10,543.00
7 Replace Existing Manhole, 5' - 10' Depth	EA	1	\$5,888.00	\$5,888.00	\$5,950.00	\$5,950.00	\$8,000.00	\$8,000.00	\$4,500.00	\$4,500.00	\$3,980.00	\$3,980.00	\$12,500.00	\$12,500.00	\$13,955.00	\$13,955.00	\$7,822.00	\$7,822.00	\$6,612.67	\$6,612.67	\$7,824.38	\$7,824.38
8 Connect to Existing Water Main, 6"	EA	1	\$1,441.00	\$1,441.00	\$3,550.00	\$3,550.00	\$3,500.00	\$3,500.00	\$2,900.00	\$2,900.00	\$2,640.00	\$2,640.00	\$4,500.00	\$4,500.00	\$3,900.00	\$3,900.00	\$5,000.00	\$5,000.00	\$2,830.33	\$2,830.33	\$3,378.88	\$3,378.88
9 Connect to Existing Water Main, 8"	EA	1	\$1,441.00	\$1,441.00	\$775.00	\$775.00	\$4,500.00	\$4,500.00	\$1,800.00	\$1,800.00	\$1,610.00	\$1,610.00	\$3,500.00	\$3,500.00	\$2,960.00	\$2,960.00	\$3,515.00	\$3,515.00	\$2,738.67	\$2,738.67	\$2,512.63	\$2,512.63
10 Tie Into Existing Wet Well	EA	1	\$2,303.00	\$2,303.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$2,200.00	\$2,200.00	\$1,980.00	\$1,980.00	\$12,000.00	\$12,000.00	\$6,485.00	\$6,485.00	\$5,000.00	\$5,000.00	\$4,101.00	\$4,101.00	\$11,621.00	\$11,621.00
11 8" C900 PVC Water Main	LF	2,750	\$15.00	\$41,250.00	\$28.00	\$77,000.00	\$30.00	\$82,500.00	\$26.00	\$71,500.00	\$23.20	\$63,800.00	\$37.00	\$101,750.00	\$20.00	\$55,000.00	\$21.76	\$59,840.00	\$24.33	\$66,916.67	\$25.12	\$69,080.00
12 6" Gate Valve & Box	EA	4	\$2,314.00	\$9,256.00	\$1,375.00	\$5,500.00	\$800.00	\$3,200.00	\$1,900.00	\$7,600.00	\$1,760.00	\$7,040.00	\$1,640.00	\$6,560.00	\$1,775.00	\$7,100.00	\$2,130.00	\$8,520.00	\$1,496.33	\$5,985.33	\$1,711.75	\$6,847.00
13 12" C900 PVC Water Main	LF	5,020	\$27.00	\$135,540.00	\$36.50	\$183,230.00	\$38.00	\$190,760.00	\$36.00	\$180,720.00	\$36.00	\$180,720.00	\$48.00	\$240,960.00	\$32.00	\$160,640.00	\$33.10	\$166,162.00	\$33.83	\$169,843.33	\$36.33	\$182,351.50
14 12" Gate Valve & Box	EA	10	\$2,747.00	\$27,470.00	\$2,380.00	\$23,800.00	\$3,000.00	\$30,000.00	\$3,400.00	\$34,000.00	\$3,100.00	\$31,000.00	\$2,950.00	\$29,500.00	\$2,950.00	\$29,500.00	\$3,445.00	\$34,450.00	\$2,709.00	\$27,090.00	\$2,996.50	\$29,965.00
15 6" Gate Valve	EA	1	\$1,008.00	\$1,008.00	\$1,008.00	\$1,008.00	\$800.00	\$800.00	\$1,400.00	\$1,400.00	\$1,250.00	\$1,250.00	\$1,450.00	\$1,450.00	\$1,200.00	\$1,200.00	\$1,473.00	\$1,473.00	\$602.67	\$602.67	\$1,082.63	\$1,082.63
16 Air Release Valves	EA	2	\$3,712.00	\$7,424.00	\$4,540.00	\$9,080.00	\$4,000.00	\$8,000.00	\$4,100.00	\$8,200.00	\$2,660.00	\$5,320.00	\$5,475.00	\$10,950.00	\$5,300.00	\$10,600.00	\$4,458.00	\$8,916.00	\$4,084.00	\$8,168.00	\$4,280.63	\$8,561.25
17 252 LF 8" Fusible PVC by Directional Drill w/ 100 LF 8" R.J.D.I.P.	LS	1	\$24,652.00	\$24,652.00	\$32,480.00	\$32,480.00	\$27,000.00	\$27,000.00	\$32,000.00	\$32,000.00	\$29,130.00	\$29,130.00	\$37,500.00	\$37,500.00	\$28,745.00	\$28,745.00	\$31,550.00	\$31,550.00	\$28,044.00	\$28,044.00	\$30,382.13	\$30,382.13
18 225 LF 12" Fusible PVC by Directional Drill w/ 120 LF 12" R.J.D.I.P.	LS	1	\$26,451.00	\$26,451.00	\$52,000.00	\$52,000.00	\$45,000.00	\$45,000.00	\$40,000.00	\$40,000.00	\$36,470.00	\$36,470.00	\$49,385.00	\$49,385.00	\$31,785.00	\$31,785.00	\$86,951.75	\$86,951.75	\$41,150.33	\$41,150.33	\$46,005.34	\$46,005.34
19 Fire Hydrant Assembly	EA	6	\$5,983.00	\$33,898.00	\$6,030.00	\$36,180.00	\$4,500.00	\$27,000.00	\$7,600.00	\$45,600.00	\$6,740.00	\$40,440.00	\$4,850.00	\$29,100.00	\$3,925.00	\$23,550.00	\$6,531.50	\$39,189.00	\$5,371.00	\$32,226.00	\$5,719.54	\$34,319.64
20 2" Blowoff Assembly	EA	1	\$2,291.00	\$2,291.00	\$3,800.00	\$3,800.00	\$2,000.00	\$2,000.00	\$4,100.00	\$4,100.00	\$3,680.00	\$3,680.00	\$3,500.00	\$3,500.00	\$1,745.00	\$1,745.00	\$3,710.00	\$3,710.00	\$2,697.00	\$2,697.00	\$3,103.25	\$3,103.25
21 12" Encasement for Future Water Services to Shell Bldgs	EA	2	\$2,906.00	\$5,812.00	\$3,095.00	\$6,190.00	\$2,000.00	\$4,000.00	\$6,600.00	\$13,200.00	\$5,830.00	\$11,660.00	\$1,750.00	\$3,500.00	\$12,130.00	\$24,260.00	\$4,540.00	\$9,080.00	\$2,667.00	\$5,334.00	\$4,856.38	\$9,712.75
22 8" CABC Stone Base	SY	15,300	\$11.00	\$168,300.00	\$11.50	\$174,450.00	\$20.00	\$306,000.00	\$14.00	\$214,200.00	\$13.75	\$210,375.00	\$12.50	\$191,250.00	\$14.00	\$210,000.00	\$26.55	\$406,215.00	\$14.17	\$216,750.00	\$15.41	\$235,611.25
23 2'-6" Curb and Gutter	LF	6,150	\$25.00	\$153,750.00	\$16.50	\$101,475.00	\$20.00	\$123,000.00	\$20.00	\$123,000.00	\$18.00	\$110,700.00	\$18.00	\$110,700.00	\$20.00	\$120,000.00	\$22.80	\$140,220.00	\$20.50	\$126,075.00	\$20.16	\$123,999.36
24 Temporary Gravel Hammhead	EA	1	\$35,809.00	\$35,809.00	\$11,000.00	\$11,000.00	\$500.00	\$500.00	\$15,000.00	\$15,000.00	\$20,200.00	\$20,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$13,565.00	\$13,565.00	\$11,900.00	\$11,900.00	\$14,021.75	\$14,021.75
25 Miscellaneous - # 57 Stone	TONS	200	\$47.00	\$9,400.00	\$43.00	\$8,600.00	\$40.00	\$8,000.00	\$55.00	\$11,000.00	\$51.00	\$10,200.00	\$32.00	\$6,400.00	\$65.00	\$13,000.00	\$38.00	\$7,600.00	\$43.33	\$8,666.67	\$46.38	\$9,275.00
26 24" RCP Storm Sewer	LF	125	\$70.00	\$8,750.00	\$70.00	\$8,750.00	\$48.00	\$6,000.00	\$63.00	\$7,875.00	\$69.55	\$8,693.75	\$75.00	\$9,375.00	\$62.00	\$7,750.00	\$67.45	\$8,431.25	\$62.80	\$7,840.00	\$74.18	\$9,271.88
27 18" RCP Storm Sewer	LF	308	\$58.00	\$17,664.00	\$39.20	\$11,956.00	\$40.00	\$12,320.00	\$53.00	\$16,160.00	\$52.55	\$16,027.75	\$55.00	\$16,775.00	\$65.00	\$19,825.00	\$75.95	\$23,164.75	\$45.73	\$13,948.67	\$54.84	\$16,725.44
28 16" RCP Storm Sewer	LF	1,420	\$40.00	\$56,800.00	\$34.70	\$49,274.00	\$35.00	\$49,700.00	\$47.00	\$66,740.00	\$44.00	\$62,480.00	\$45.00	\$63,900.00	\$55.00	\$77,100.00	\$61.57	\$81,428.40	\$36.57	\$51,924.67	\$45.28	\$64,302.93
29 New Catch Basin / Storm Structure	EA	23	\$1,115.00	\$25,645.00	\$1,670.00	\$38,410.00	\$1,500.00	\$34,500.00	\$2,700.00	\$6,210.00	\$1,660.00	\$3,320.00	\$3,180.00	\$3,180.00	\$3,176.00	\$3,176.00	\$3,312.30	\$7,618.90	\$1,528.33	\$35,151.67	\$2,191.54	\$50,405.36
30 24" Flared End Section	EA	1	\$950.00	\$950.00	\$950.00	\$950.00	\$750.00	\$750.00	\$1,305.00	\$1,305.00	\$1,110.00	\$1,110.00	\$1,100.00	\$1,100.00	\$1,500.00	\$1,500.00	\$2,302.00	\$2,302.00	\$733.33	\$733.33	\$1,189.63	\$1,189.63
31 Class "B" Riprap	Ton	10	\$87.00	\$870.00	\$83.50	\$835.00	\$40.00	\$400.00	\$87.00	\$870.00	\$68.75	\$687.50	\$110.00	\$1,100.00	\$65.00	\$650.00	\$88.50	\$885.00	\$70.17	\$701.67	\$76.72	\$767.19
32 Level Spreader 1	EA	1	\$3,376.00	\$3,376.00	\$7,300.00	\$7,300.00	\$22,500.00	\$22,500.00	\$12,000.00	\$12,000.00	\$28,000.00	\$28,000.00	\$9,800.00	\$9,800.00	\$26,250.00	\$26,250.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$11,058.67	\$16,778.25
33 Level Spreader 2	EA	1	\$3,241.00	\$3,241.00	\$7,300.00	\$7,300.00	\$22,500.00	\$22,500.00	\$14,000.00	\$14,000.00	\$45,525.00	\$45,525.00	\$10,000.00	\$10,000.00	\$32,750.00	\$32,750.00	\$35,000.00	\$35,000.00	\$11,013.67	\$11,013.67	\$21,289.50	\$21,289.50
34 Rock Excavation	CY	100	\$84.00	\$8,400.00	\$157.50	\$15,750.00	\$100.00	\$10,000.00	\$117.00	\$11,700.00	\$225.00	\$22,500.00	\$175.00	\$17,500.00	\$100.00	\$10,000.00	\$120.00	\$12,000.00	\$113.83	\$11,383.33	\$134.81	\$13,481.25
35 Clearing and Grubbing	LS	1	\$30,449.00	\$30,449.00	\$38,850.00	\$38,850.00	\$20,000.00	\$20,000.00	\$28,000.00	\$28,000.00	\$48,000.00	\$48,000.00	\$32,000.00	\$32,000.00	\$47,050.00	\$47,050.00	\$80,000.00	\$80,000.00	\$29,766.33	\$29,766.33	\$40,543.63	\$40,543.63
36 Earthwork	LS	1	\$106,926.00	\$106,926.00	\$268,697.00	\$268,697.00	\$35,000.00	\$35,000.00	\$258,000.00	\$258,000.00	\$438,250.00	\$438,250.00	\$135,000.00	\$135,000.00	\$482,925.00	\$482,925.00	\$264,500.00	\$264,500.00	\$136,874.33	\$136,874.33	\$244,862.25	\$244,862.25
37 Undercut of Unsuitable Soils for Pipe Foundation	CY	1,000	\$44.00	\$44,000.00	\$44.80	\$44,800.00	\$20.00	\$20,000.00	\$43.00	\$43,000.00	\$41.30	\$41,300.00	\$38.00	\$38,000.00	\$41.00	\$41,000.0						

Nash County
Commissioner's Agenda Information Sheet

Date: Thursday, March 5, 2020

page 1 of 2
attachments: no

Item: Capital Project Ordinance

Initiated By: Donna Wood, Finance Officer

Action Proposed: Approve Project Ordinance Amendment #2

Description:

The attached project ordinance amendment is submitted for approval to increase the Nash County Detention Facility Capital Project Ordinance by \$500,000 with a fund balance appropriation from the general fund. The improvements to be included with this additional funding request include the following:

- juvenile section and east/west section improvements
- replacement of the cooler/freezer, painting in kitchen area and repair of damaged wall panels
- hallway and office painting
- fabrication and installation of drain covers for exercise area
- lockdown area floor drains and plumbing upgrades
- plumbing upgrades in dorms 4 and 5
- other miscellaneous improvements

**NASH COUNTY, NC
 DETENTION FACILITY CAPITAL PROJECT FUND
 CAPITAL PROJECT ORDINANCE
 AMENDMENT 2**

BE IT ORDAINED BY THE Nash County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby amended:

Section 1. The project authorized is the Detention Center Capital Project for the purpose of projects involving construction and major repair of capital assets at the Nash County Detention Center.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of this ordinance and all rules and regulations within North Carolina General Statutes as it pertains to capital projects, grant projects, and the budget contained herein.

Section 3. The following revenue is anticipated for this project:

		Original	Amended
1480400-443102	Federal Inmate Revenue	\$ 64,351	\$ 64,351
1480400-498100	Transfer from General Fund	<u>\$ 500,000</u>	<u>\$ 1,000,000</u>
		\$ 564,275	\$ 1,064,351

Section 4. The following expenditures are projected:

1484320-558004	Building Improvements - Jail	\$ 564,275	\$ 1,064,351
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Section 5. The Finance Officer shall report quarterly on the financial status of each project element in Section 4 and total revenues received or claimed.

Section 6. The County Manager shall have the authority to approve incidental change orders up to \$25,000 per occurrence within the budgeted project.

Section 7. Copies of this Capital Project Ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 5th day of March 2020.

 Robbie B. Davis, Chairman

ATTEST:

 Janice Evans, Clerk to the Board

Nash County
Commissioner's Agenda Information Sheet

Date: March 5, 2020

Page 1 of 2
Attachments: no

Item:	2017 Essential Single Family Rehabilitation Loan Pool – Disaster Recovery
Submitted By:	Donna Wood, Finance Director
Initiated By:	Patsy McGhee, Assistant to the County Manager
Action Proposed:	Approve Project Budget Ordinance Amendment

Description:

The 2017 Essential Single Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP-DR) Program requires a Grant Project Budget Ordinance Amendment.

Nash County was originally awarded \$150,000 in ESFRLP-DR funds by the North Carolina Housing Finance Agency (NCHFA) to repair 3 homes impacted by Hurricane Matthew and amended to include 11 additional homes increasing the budget to \$700,000 as well as extending the completion date from June 30, 2019 to December 31, 2020. Recently Nash County submitted 3 additional Hurricane Matthew home repair requests to the NCHFA for consideration for ESFRLP-DR funding and they have been approved. This budget amendment will allow for a total of 17 homes to be repaired (\$50,000 maximum per home). This results in the need to increase the budget to \$850,000 at this time so we can proceed with awarding contracts for those additional housing repairs.

There are six major eligibility requirements for ESFRLP-DR assistance: (1) The housing unit to be rehabilitated with ESFRLP-DR funds must be located in Nash County and must be owner-occupied; (2) The gross annual household income must not exceed 100% of the Area Median Income (In Nash County, for a family of 4, that would be \$49,800.); (3) The home must have received at least \$5,000 of damage from either Hurricane Matthew or Tropical Storms Julia and/or Hermine; (4) The construction cost of rehabilitation charged to the ESFRLP-DR Program cannot exceed \$40,000 (\$25,000 for manufactured homes); (5) The homeowner cannot have been approved to receive a loan from the Small Business Administration (SBA) to repair damages to the home due to Hurricane Matthew, Tropical Storms Julia and/or Hermine; and, (6) The homeowner must work with Nash County to properly document FEMA assistance received for home repair due to Hurricane Matthew, Tropical Storms Julia and/or Hermine.

Recommended Action:

Approve Grant Project Budget Ordinance Amendment.

**NASH COUNTY
 FY17 ESSENTIAL SINGLE FAMILY REHABILITATION LOAN POOL – DISASTER RECOVERY
 (ESFRLP-DR) PROJECT ORDINANCE
 AMENDMENT 2**

Be it ordained by the Board of Commissioners of Nash County, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Program Budget is hereby amended:

Section 1. The program authorized is the Essential Single Family Rehabilitation Loan Pool – Disaster Recovery program (ESFRLP-DR) described in the work statement contained in Funding Agreement #SFRLPDR1725 between the County of Nash and the North Carolina Housing Finance Agency (“Agency”). All program activities are required to be completed by December 31, 2020.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the NC Department of Commerce and the budget contained herein.

Section 3. The following revenues shall be received to complete this project:

		<u>Previous</u>	<u>Amended</u>
0180613-451030	NC Housing Finance Agency 2017 ESFRLP-DR	\$700,000.00	\$850,000.00
	Total	<u>\$700,000.00</u>	<u>\$850,000.00</u>

Section 4. The following amounts shall be expended for this project:

		<u>Previous</u>	<u>Amended</u>
0184984-535900	Hard Costs	\$540,000.00	\$680,000.00
0184984-519903	Soft Costs	<u>160,000.00</u>	<u>170,000.00</u>
	Total	<u>\$150,000.00</u>	<u>\$850,000.00</u>

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State regulations.

Section 6. Funds shall be requisitioned periodically from the Agency after submission of documentation to the County. Disbursement of funds shall be made by the County upon actual receipt of invoice from the vendor. Compliance with all Federal and State procurement regulations is required.

Section 7. The Finance Officer is directed to report annually on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Board.

Section 9. Copies of this Grant Project Ordinance shall be made available to the Budget Officer and the Finance Officer for direction to closeout this project.

Adopted this 5th day of March 2020.

 Robbie B. Davis, Chairman
 Nash County Board of Commissioners

ATTEST:

 Janice Evans, Clerk to the Board

Nash County
Commissioner's Agenda Information Sheet

Date: March 5, 2020

Page 1 of 2
Attachment: no

Item: 2017 Essential Single Family Rehabilitation Loan Pool

Submitted By: Donna Wood, Finance Director

Initiated By: Patsy McGhee, M.R.P., Assistant to the County

Action Proposed: Approve Grant Project Budget Ordinance Amendment

Description:

The Nash County 2017 Essential Single Family Rehabilitation Loan Pool (ESFRLP17) Program requires a Grant Project Budget Ordinance Amendment.

This budget amendment will allow for a total of 28 homes to be repaired (\$35,000 maximum per home). This results in the need to increase the budget to \$980,000 at this time so we can proceed with awarding contracts for those additional housing repairs.

The ESFRLP17 program targets properties with moderate repair needs which are essential. Eligible households must be in Nash County (including municipalities) and have household income at or below the Nash County 2019 80% median household income mark. (For a family of four, that would be \$44,150.) Households must also be occupied by individuals with special needs (elderly, disabled, other than dishonorably discharged military veteran, or a child with elevated blood lead levels).

Recommended Action:

Approve Grant Project Budget Ordinance Amendment.

**NASH COUNTY
 FY17 ESSENTIAL SINGLE FAMILY REHABILITATION LOAN POOL
 (ESFRLP17) PROJECT ORDINANCE
 AMENDMENT 3**

Be it ordained by the Board of Commissioners of Nash County, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Program Budget is hereby amended:

Section 1. The program authorized is the 2017 Essential Single Family Rehabilitation Loan Pool (ESFRLP17) described in the work statement contained in Funding Agreement #ESFRLP1716 between the County of Nash and the North Carolina Housing Finance Agency (“Agency”). All program activities are required to be completed by June 30, 2020.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the NC Department of Commerce and the budget contained herein.

Section 3. The following revenues shall be received to complete this project:

		<u>Previous</u>	<u>Amended</u>
0180611-451030	NC Housing Finance Agency 2017 ESFRLP	\$805,000.00	\$980,000.00
	Total	<u>\$805,000.00</u>	<u>\$980,000.00</u>

Section 4. The following amounts shall be expended for this project:

		<u>Previous</u>	<u>Amended</u>
0184983-535900	Hard Costs	\$805,000.00	\$700,000.00
0184983-519903	Soft Costs	0.00	\$280,000.00
	Total	<u>\$805,000.00</u>	<u>\$980,000.00</u>

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State regulations.

Section 6. Funds shall be requisitioned periodically from the Agency after submission of documentation to the County. Disbursement of funds shall be made by the County upon actual receipt of invoice from the vendor. Compliance with all Federal and State procurement regulations is required.

Section 7. The Finance Officer is directed to report annually on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Board.

Section 9. Copies of this Grant Project Ordinance shall be made available to the Budget Officer and the Finance Officer for direction to closeout this project.

Adopted this 5th day of March 2020.

 Robbie B. Davis, Chairman
 Nash County Board of Commissioners

ATTEST:

 Janice Evans, Clerk to the Board

Item: Budget Amendments
Initiated By: Donna Wood, Finance Officer
Action Proposed: Approval Requested

Budget Amendments

The following budget amendments are being presented for the Board's consideration for Fiscal Year 2019-2020:

Transfers

This budget amendment is to appropriate fund balance to transfer to the Detention Facility Capital Project based on the Capital Project Amendment #2.

Revenue:		
0100991-499100	Fund Balance Appropriated	<u>500,000</u> Incr
Expenditure:		
0109500-598148	Transfer to Detention Facility	<u>500,000</u> Incr

Fire Districts

This budget amendment is for the Nashville Gulley Fire Department requesting to appropriate \$10,000 of their fund balance to purchase a shelter for a ladder truck they have purchased from the Town of Cary. No County dollars are requested.

Revenue:		
1200991-499100	Fund Balance Appropriated	<u>10,000</u> Incr
Expenditure:		
1204340-569106	Nashville Fire District	<u>10,000</u> Incr

Senior Services

This amendment is to accommodate donation revenues already received and anticipated for the remainder of FY2020. No additional County dollars are requested.

Revenue:

0100230-487805 Senior Center Donations 2,500 Incr

Expenditure:

0105810-569230 Senior Center Donations 2,500 Incr

Health - Environmental Health

This amendment is to budget 100% State funding received by Nash County Health Department which serves as a pass-through entity. The funds are provided to counties to become a County of Regional Expertise on Integrated Mosquito Management and tick surveillance. The City of Rocky Mount receives the pass-through funds from the County after they conduct the surveillance requirements and submit the required documentation to the State for reimbursement. No additional County dollars are requested.

Revenue:

0100211-453031 Environmental Health State 16,000 Incr

Expenditure:

0105220-526051 Mosquito & Tick Suppression 16,000 Incr

Health – Family Planning

This amendment is to budget additional Title X funds available from the US Department of Health & Human Services. These funds will be used to purchase family planning supplies and computer equipment that will allow enhanced services to patients. No additional County dollars are requested.

Revenue:

0100211-451231 Family Planning State 25,311 Incr

Expenditure:

0105120-526000 Supplies 18,420 Incr

0105120-526500 Equipment Supplies 6,891 Incr

25,311 Incr

Economic Development

This budget amendment appropriates additional funding for the Hospira, Inc/Pfizer Company inducement for fiscal year 2019-2020. The calculated incentive refund for from Nash County is \$1,447,028, the amount approved in the original FY19/20 budget is \$979,282.

Revenue:

0100991-499100	Fund Balance Appropriated	<u>467,746</u> Incr
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Expenditure:

0104920-562102	Inducements	<u>467,746</u> Incr
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Asset Forfeiture Funds – Sheriffs Office

This budget amendment is to budget funding for the up-fit of a jail van purchased in April 2019 with Asset Forfeiture funds. The delay in the up-fit was due to the cage insert for the van requiring custom fitting and installation. The van returned from the cage installation January 2020. The up-fit requested includes prisoner insert, siren speaker, blue lights and step assembly. No County funds are requested.

Revenue:

0290991-499100	Fund Balance Appropriated	<u>20,000</u> Incr
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Expenditure:

0294310-526500	Equipment Supply	<u>20,000</u> Incr
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**Nash County
Commissioner's Agenda Information Sheet**

Date: March 5, 2020

page 1 of 1
attachment: Yes

Item:	Monthly Report
Initiated By:	Doris Sumner, Acting Tax Administrator
Action Proposed:	Information only

Description:

In keeping with G.S. 105-360(7), the tax collector will be providing a monthly report showing the amount of taxes collected and efforts being made to collect taxes. This report is designed to keep the board current on activities in the tax collector's office. The report is for your information only and does not require approval. It is recommended that you accept the report so that it will be noted in the minutes.



MONTHLY REPORT OF TAX COLLECTOR

Among the duties of the Tax Collector is:

G.S. 105 – 350 (7) to submit to the governing body at each of its regular meetings a report of the amount he has collected on each year's taxes with which he is charged, the amount remaining uncollected and the steps he is taking to encourage or enforce payment of uncollected taxes.

STEPS BEING TAKEN TO COLLECT:

All legal enforcement procedures prescribed by law including garnishment, levy attachment to bank account, certifying to other counties and foreclosure of real estate.

**MONTH OF JANUARY 2020 YEAR TO DATE COMMISSIONERS REPORT
NASH COUNTY TAX DEPARTMENT**

**TAX YEAR 2018
NASH COUNTY**

**TAX YEAR 2019
NASH COUNTY**

COLLECTED JULY 1, 2018 - JANUARY 31, 2019

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$ 44,786,198.14
YTD LEVY & PENALTY	
YTD ADJUSTMENTS	\$ 10,403.39
(YTD RELEASES)	\$ (37,391.20)
(YTD DISC/WO)	\$ -
T & TT LEVY	\$ 3,575,890.60
TOTAL LEVY	\$ 48,335,100.93

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 42,832,494.48
(YTD REFUNDS)	\$ (57,646.19)
T & TT PAYMENTS	\$ 3,575,890.60
TOTAL COLLECTIONS	\$ 46,350,738.89

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 48,335,100.93
(TOTAL COLLECTIONS)	\$ (46,350,738.89)
YTD RECEIVABLES	\$ 1,984,362.04

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 95.89%**

COLLECTED JULY 1, 2019 - JANUARY 31, 2020

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$ -
YTD LEVY & PENALTY	\$ 46,198,887.72
YTD ADJUSTMENTS	\$ 3,284.75
(YTD RELEASES)	\$ (81,282.52)
(YTD DISC/WO)	\$ -
T & TT LEVY	\$ 3,856,484.34
TOTAL LEVY	\$ 49,977,374.29

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 43,917,272.47
(YTD REFUNDS)	\$ (64,283.79)
T & TT PAYMENTS	\$ 3,856,484.34
TOTAL COLLECTIONS	\$ 47,709,473.02

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 49,977,374.29
(TOTAL COLLECTIONS)	\$ (47,709,473.02)
YTD RECEIVABLES	\$ 2,267,901.27

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 95.46%**

**MONTH OF JANUARY 2020 YEAR TO DATE COMMISSIONERS REPORT
NASH COUNTY TAX DEPARTMENT**

**NASH COUNTY
PRIOR YEARS
COLLECTED JULY 1, 2018 - JANUARY 31, 2019**

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$	3,532,972.58
YTD LEVY & PENALTY	\$	16,914.69
*	\$	-
(YTD RELEASES)	\$	(20,443.26)
(YTD DISC/WO)	\$	-
TOTAL LEVY	\$	3,529,444.01

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	408,177.54
(YTD REFUNDS)	\$	(4,582.07)

TOTAL COLLECTIONS \$ 403,595.47

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	3,529,444.01
(TOTAL COLLECTIONS)	\$	(403,595.47)
YTD RECEIVABLES	\$	3,125,848.54

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 11.44%**

**NASH COUNTY
PRIOR YEARS
COLLECTED JULY 1, 2019 - JANUARY 31, 2020**

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$	3,220,928.68
YTD LEVY & PENALTY	\$	125.26
YTD ADJUSTMENTS	\$	-
(YTD RELEASES)	\$	(2,575.65)
(YTD DISC/WO)	\$	-
TOTAL LEVY	\$	3,218,478.29

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	360,334.64
(YTD REFUNDS)	\$	(6,851.05)

TOTAL COLLECTIONS \$ 353,483.59

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	3,218,478.29
(TOTAL COLLECTIONS)	\$	(353,483.59)
YTD RECEIVABLES	\$	2,864,994.70

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 10.98%**

MONTH OF JANUARY 2020 YEAR TO DATE COMMISSIONERS REPORT
NASH COUNTY TAX DEPARTMENT

**NASH COUNTY
ALL YEARS**

COLLECTED JULY 1, 2018 - JANUARY 31, 2019

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO	
BEGINNING REC	\$ 3,532,972.58
YTD LEVY & PENALTY	\$ 44,803,112.83
YTD ADJUSTMENTS	\$ 10,403.39
(YTD RELEASES)	\$ (57,834.46)
(YTD DISC/WO)	\$ -
T & TT LEVY	\$ 3,575,890.60
TOTAL LEVY	\$ 51,864,544.94

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 43,240,672.02
(YTD REFUNDS)	\$ (62,228.26)
T & TT PAYMENTS	\$ 3,575,890.60
TOTAL COLLECTIONS	\$ 46,754,334.36

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 51,864,544.94
TOTAL COLLECTIONS	\$ (46,754,334.36)
YTD RECEIVABLES	\$ 5,110,210.58

90.15%

THIS FIGURE DOES NOT INCLUDE \$127,884.14 COLLECTED IN INTEREST

**NASH COUNTY
ALL YEARS**

COLLECTED JULY 1, 2019 - JANUARY 31, 2020

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO	
BEGINNING REC	\$ 3,220,928.68
YTD LEVY & PENALTY	\$ 46,199,012.98
YTD ADJUSTMENTS	\$ 3,284.75
(YTD RELEASES)	\$ (83,858.20)
(YTD DISC/WO)	\$ -
T & TT LEVY	\$ 3,856,484.34
TOTAL LEVY	\$ 53,195,852.55

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$ 44,277,607.11
YTD REFUNDS	\$ (71,134.84)
T & TT PAYMENTS	\$ 3,856,484.34
TOTAL COLLECTIONS	\$ 48,062,956.61

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$ 53,195,852.55
TOTAL COLLECTIONS	\$ (48,062,956.61)
YTD RECEIVABLES	\$ 5,132,895.94

90.35%

THIS FIGURE DOES NOT INCLUDE \$108,404.28 COLLECTED IN INTEREST

**MONTH OF JANUARY 2020 YEAR TO DATE COMMISSIONERS REPORT
NASH COUNTY TAX DEPARTMENT**

**2018 NASH COUNTY
REAL ESTATE ONLY
COLLECTED JULY 1, 2018 - JANUARY 31, 2019**

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$	-
YTD LEVY & PENALTY	\$	40,456,418.92
YTD ADJUSTMENTS	\$	8,987.47
(YTD RELEASES)	\$	(35,504.64)
(YTD DISC/WO)	\$	-
TOTAL LEVY	\$	40,429,901.75

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	38,685,360.16
(YTD REFUNDS)	\$	(56,984.52)

TOTAL COLLECTIONS \$ 38,628,375.64

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	40,429,901.75
(TOTAL COLLECTIONS)	\$	(38,628,375.64)
YTD RECEIVABLES	\$	1,801,526.11

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 95.54%**

**2019 NASH COUNTY
REAL ESTATE ONLY
COLLECTED JULY 1, 2019 - JANUARY 31, 2020**

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$	-
YTD LEVY & PENALTY	\$	41,874,909.83
YTD ADJUSTMENTS	\$	1,771.56
(YTD RELEASES)	\$	(53,098.63)
(YTD DISC/WO)	\$	-
TOTAL LEVY	\$	41,823,582.76

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	39,950,886.40
(YTD REFUNDS)	\$	(63,801.70)

TOTAL COLLECTIONS \$ 39,887,084.70

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	41,823,582.76
(TOTAL COLLECTIONS)	\$	(39,887,084.70)
YTD RECEIVABLES	\$	1,936,498.06

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 95.37%**

**MONTH OF JANUARY 2020 YEAR TO DATE COMMISSIONERS REPORT
NASH COUNTY TAX DEPARTMENT**

**2018 NASH COUNTY
PERSONAL PROPERTY ONLY
COLLECTED JULY 1, 2018 - JANUARY 31, 2019**

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$	-
YTD LEVY & PENALTY	\$	4,329,779.22
YTD ADJUSTMENTS	\$	1,415.92
(YTD RELEASES)	\$	(1,886.56)
(YTD DISC/WO)	\$	-
TOTAL LEVY	\$	4,329,308.58

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	4,147,134.32
(YTD REFUNDS)	\$	(661.67)

TOTAL COLLECTIONS \$ 4,146,472.65

YTD RECEIVEABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	4,329,308.58
(TOTAL COLLECTIONS)	\$	(4,146,472.65)
YTD RECEIVEABLES	\$	182,835.93

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 95.78%**

**2019 NASH COUNTY
PERSONAL PROPERTY ONLY
COLLECTED JULY 1, 2019 - JANUARY 31, 2020**

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO

BEGINNING REC	\$	-
YTD LEVY & PENALTY	\$	4,323,977.89
YTD ADJUSTMENTS	\$	1,513.19
(YTD RELEASES)	\$	(28,183.89)
(YTD DISC/WO)	\$	-
TOTAL LEVY	\$	4,297,307.19

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	3,966,386.07
(YTD REFUNDS)	\$	(482.09)

TOTAL COLLECTIONS \$ 3,965,903.98

YTD RECEIVEABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	4,297,307.19
(TOTAL COLLECTIONS)	\$	(3,965,903.98)
YTD RECEIVEABLES	\$	331,403.21

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY 92.29%**

**MONTH OF JANUARY 2020 YEAR TO DATE COMMISSIONERS REPORT
NASH COUNTY TAX DEPARTMENT**

**2018 NASH COUNTY
MOTOR VEHICLES ONLY**

COLLECTED JULY 1, 2018 - JANUARY 31, 2019

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO		
BEGINNING REC		
YTD LEVY & PENALTY	\$	-
YTD ADJUSTMENTS	\$	-
(YTD RELEASES)	\$	-
(YTD DISC/WO)	\$	-
T & TT L EVY	\$	3,575,890.60
TOTAL LEVY	\$	3,575,890.60

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS		
(YTD REFUNDS)	\$	-
T & TT PAYMENTS	\$	3,575,890.60
TOTAL COLLECTIONS	\$	3,575,890.60

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	3,575,890.60
(TOTAL COLLECTIONS)	\$	(3,575,890.60)
YTD RECEIVABLES	\$	-

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY** **100.00%**

**2019 NASH COUNTY
MOTOR VEHICLES ONLY**

COLLECTED JULY 1, 2019 - JANUARY 31, 2020

TOTAL LEVY=BEG REC+YTD LEVY+YTD ADJ-YTD REL-YTD DISC/WO		
BEGINNING REC	\$	-
YTD LEVY & PENALTY	\$	-
YTD ADJUSTMENTS	\$	-
(YTD RELEASES)	\$	-
YTD DISC/WO)	\$	-
T & TT LEVY	\$	3,856,484.34
TOTAL LEVY	\$	3,856,484.34

TOTAL COLLECTIONS = YTD PAYMENTS - YTD REFUNDS

YTD PAYMENTS	\$	3,856,484.34
(YTD REFUNDS)		
TOTAL COLLECTIONS	\$	3,856,484.34

YTD RECEIVABLES = TOTAL LEVY - TOTAL COLLECTIONS

TOTAL LEVY	\$	3,856,484.34
(TOTAL COLLECTIONS)	\$	(3,856,484.34)
YTD RECEIVABLES	\$	-

**COLLECTIONS PERCENTAGE= TOTAL COLLECTIONS DIVIDED BY
TOTAL LEVY** **100.00%**

**Nash County
Commissioner's Agenda Information Sheet**

Date: March 5, 2020

page 1 of 1
Attachments: yes

Item: Refund Requests
Initiated By: Doris Sumner, Acting Tax Administrator
Action Proposed: Approve as submitted

Description:

In compliance with North Carolina General Statutes Article 27, 105-381 the tax collector will submit to the governing body for their approval a list of any tax refunds after legitimacy of the refund has been established

REFUND REQUESTS
MARCH 5, 2020

1.	DAVIS MATTHEW SCOTT	NCO 2018	\$	15.28
	5609 SCUPPERNONG RD	F22 2018		<u>1.71</u>
	WILSON NC 27893	TOTAL	\$	16.99

TWO TRAILERS ON P00001735 WERE INCORRECTLY BILLED BY NASH COUNTY. THESE TWO TRAILERS WERE CORRECTLY BILLED AND COLLECTED BY WILSON COUNTY

	DAVIS MATTHEW SCOTT	NCO 2017	\$	15.88
	5609 SCUPPERNONG RD	F22 2017		<u>1.78</u>
	WILSON NC 27893	TOTAL	\$	17.66

TWO TRAILERS ON P00001735 WERE INCORRECTLY BILLED BY NASH COUNTY. THESE TWO TRAILERS WERE CORRECTLY BILLED AND COLLECTED BY WILSON COUNTY

	DAVIS MATTHEW SCOTT	NCO 2016	\$	6.03
	5609 SCUPPERNONG RD	F22 2016		<u>.68</u>
	WILSON NC 27893	TOTAL	\$	6.71

ONE TRAILER ON P00001735 WAS INCORRECTLY BILLED BY NASH COUNTY. THIS TRAILER WAS CORRECTLY BILLED AND COLLECTED BY WILSON COUNTY

	DAVIS MATTHEW SCOTT	NCO 2015	\$	6.30
	5609 SCUPPERNONG RD	F22 2015		<u>.71</u>
	WILSON NC 27893	TOTAL	\$	7.01

ONE TRAILER ON P00001735 WAS INCORRECTLY BILLED BY NASH COUNTY. THIS TRAILER WAS CORRECTLY BILLED AND COLLECTED BY WILSON COUNTY

2.	JAMIES NESTOR GANZALEZ	NCO 2018	\$ 26.60
	5995 WINTERS RD	F28 2018	2.78
	MIDDLESEX NC 27557	SWF	125.00
		NCOL 2018	2.66
		F28L 2018	<u>.28</u>
		TOTAL	\$157.32

1978 OAKWOOD MOBILE HOME ON P00003133 SHOULD NOT HAVE BEEN BILLED. DUPLICATE BILLING ON P00005218.

**Nash County
Commissioner's Agenda Information Sheet**

Date: March 5, 2020

page 1 of 1
Attachments: no

Item:	Establish date for the Board of Equalization and Review
Initiated By:	Doris Sumner, Acting Tax Administrator
Action Proposed:	Approve as recommended

Description:

As described in the North Carolina General Statute 105-322(e) the Board of Equalization and Review shall hold its first meeting no earlier than the first Monday in April and no later than the first Monday in May.

It is recommended that the board schedule the first meeting of the Board of Equalization and Review on Monday, May 4, 2020 at 11:00 a. m. and adjourn for the purpose of accepting appeals at its second meeting on June 1, 2020.